

RESOLUTIONS ADOPTED BY CITY COUNCIL 1-10-17

R1-17 RESOLUTION OF THE CITY OF LONG BRANCH AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF OCEANPORT

R2-17 RESOLUTION APPOINTING MARITZA BERRIOS AS A MEMBER OF THE LONG BRANCH HOUSING AUTHORITY

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R7-17 RESOLUTION APPOINTING JAMES BUTLER, ESQUIRE AS MUNICIPAL PROSECUTOR, PATRICK D HEALY, ESQUIRE AS ALTERNATE PROSECUTOR AND RICHARD KIEL, ESQUIRE AS PUBLIC DEFENDER TO THE CITY OF LONG BRANCH, FOR THE CALENDAR YEAR 2017

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R12-17 RESOLUTION AWARDING CONTRACT FOR MAINTENANCE AND SUPPORT FOR SPILLMAN TECHNOLOGIES FIRE AND POLICE DEPARTMENTS

R13-17 RESOLUTION AWARDING CONTRACT FOR PURCHASE OF ONE (1) 2017 2500 EXPRESS 12 PASSENGER VAN FOR THE SENIOR CENTER (MALL CHEVROLET)

R14-17 RESOLUTION AWARDING CONTRACT FOR PURCHASE OF OFFICE SYSTEM FOR THE DEPARTMENT OF PUBLIC SAFETY POLICE DIVISION (GARDEN STATE OFFICE SYSTEMS)

R15-17 RESOLUTION AUTHORIZING LEASE AGREEMENT WITH KONICA MINOLTA BUSINESS SOLUTIONS USA TO PROVIDE ONE (1) NEW COPIER, SUPPLIES AND MAINTENANCE FROM NEW JERSEY STATE CONTRACT G-2075/40464 FOR THE DETECTIVE DIVISION OF THE POLICE DEPARTMENT (KONICA MINOLTA BUSINESS SOLUTIONS USA)

R16-17 RESOLUTION 2017 TEMPORARY BUDGET

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R18-17 RESOLUTION 2016 BUDGET APPROPRIATION TRANSFERS

R# 1-17

**RESOLUTION OF THE CITY OF LONG BRANCH AUTHORIZING A
SHARED SERVICES AGREEMENT WITH THE BOROUGH OF OCEANPORT**

WHEREAS, the "Uniform Shared Services and Consolidation Act", N.J.S.A.40A:65-1 et seq (the "Act"), authorizes local units of this State to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the Borough of Oceanport ("Oceanport") is in need of the services of Fire Marshal; and

WHEREAS, the City of Long Branch is willing to assist Oceanport with the provision of these services; and

WHEREAS, in the spirit of inter-municipal cooperation, and in furtherance of the principles underlying the Act, Long Branch and Oceanport have negotiated an Agreement for the shared provision of the contemplated services within their respective jurisdictions; and

WHEREAS, the terms and conditions of this undertaking are set forth in a proposed Shared Services Agreement, which is attached hereto and made a part hereof; and

WHEREAS, the Mayor and City Council wish to authorize Long Branch to enter into this Agreement, and to authorize the Mayor and City Clerk to execute the same on behalf of Long Branch.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Long Branch, as follows:

1. That Long Branch is hereby authorized to enter into a Shared Services Agreement with Oceanport regarding the provision of Fire Marshal Services, under the terms and conditions set forth in the attached Agreement.
2. That the Mayor is hereby authorized to execute and the City Clerk to attest the attached Shared Services Agreement on behalf of Long Branch.
3. That this Agreement shall become effective upon the adoption of Resolutions authorizing the Shared Services Agreement by the governing bodies of Long Branch and Oceanport, and upon full execution of the Shared Services Agreement by the duly authorized representatives of Long Branch and Oceanport.
4. That a certified copy of this resolution shall be provided to each of the following:
 - a. Long Branch Administrator
 - b. Oceanport Administrator
 - c. Kevin Hayes, Long Branch Fire Marshal
 - d. James G. Aaron, Esq., Long Branch City Attorney

MOVED: *Vitiana*

SECONDED: *Pallone*

AYES: 5

NAYES: 0

ABSENT: 0

ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, JAMES L. SCHNEIDER, Mayor of the
CITY OF LONG BRANCH, DO HEREBY CERTIFY THAT
TO BE A TRUE, CORRECT AND FAITHFUL
RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY
REGULAR MEETING DATE ON 1-10-17
IF WITNESS MY HAND AND SEAL OF OFFICE OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY
JAMES L. SCHNEIDER, Mayor
James L. Schneider

**SHARED SERVICE AGREEMENT BETWEEN THE CITY OF LONG BRANCH AND THE
BOROUGH OF OCEANPORT FOR FIRE PREVENTION SERVICES**

THIS AGREEMENT made the 10th day of January, 2017 by and between the **CITY OF LONG BRANCH** and the **BOROUGH OF OCEANPORT**,

WITNESSETH

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et se. authorizes municipalities to contract with each other for shared services.

NOW THEREFORE, in consideration of the mutual promises and covenants herein contained, the parties agree as follows:

1. **Nature and Extent of Services:** The City of Long Branch under the auspices of the Office of the Fire Marshal will provide fire prevention inspection services for the Borough of Oceanport in accordance with N.J. A.C. 5:70-1.1 (a), et. seq. of the New Jersey Uniform Fire Code and Borough of Oceanport Ordinance 223, including but not limited to inspections, re-inspections, issuances of permits, collection of fees and fines, administration of Rapid Entry System and provide fire prevention education in school program,
2. **Consideration:** In consideration for services to be rendered by the City of Long Branch on behalf of the Borough of Oceanport the annual fee shall be Six Thousand (\$6,000.00) Dollars per year for one year or all fees, local and life hazard use rebates, permit fees and other funds collected under the direction of the Uniform Fire Code, whichever is greater. An annual report on the monies collected shall be provided by January 30th for the previous year.
3. **Duration of the Contract:** The term of this agreement shall be for three (3) years with the stipulation that either party may withdraw from this agreement at the end of any calendar year provided it gives thirty (30) days written notice to the other party. The City of Long Branch reserves the right to terminate this agreement at any time if the Borough of Oceanport fails to pay its share for services rendered. This agreement will go into effect on January 1, 2017 through December 31, 2019 subject to the aforesaid provisions of termination.
4. **Arbitration:** Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled pursuant to the Laws of the State of New Jersey by arbitration in accordance with the rules, then existing, of the American Arbitration Association or similar arbitrator and judgment upon an award rendered pursuant to such arbitration may be entered in any court in the State of New Jersey having jurisdiction thereof. In the event of conflict between the Rules of the American Arbitration Association or any other chosen arbitrator and any statute of

the State of New Jersey, the parties agree to be bound by the law of the State of New Jersey.

5. **Agency Relationship:** It is hereby acknowledged that the City of Long Branch's Office of the Fire Marshal and all personnel within the office subject to this agreement are performing services under this agreement as a general agent for the Borough of Oceanport and shall have all powers of performance reasonably necessary and convenient to carry out the duties, obligations and responsibilities under the agreement and allowable by law.
6. **Enactment Procedures:** The City of Long Branch and the Borough of Oceanport hereby acknowledge that prior to execution of this agreement, the respective municipal bodies shall authorize the same through and by the procedures and standards for the adoption of ordinances and/or resolutions set forth more fully under the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq.
7. **Miscellaneous:** The Borough of Oceanport shall designate the Long Branch Office of the Fire Marshal as the "Local Enforcement Agency" or "LEA". The Long Branch Office of the Fire Marshal shall provide monthly activity reports and an annual report, in an approved format, to the Borough of Oceanport and advise the Fire Committee and Fire Chief as necessary. Any notice required under this agreement shall be served upon the City Clerk of the City of Long Branch and the Borough Clerk of the Borough of Oceanport, with a copy provide to the respective Borough Attorneys.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals the day and year first above written,

BOROUGH OF OCEANPORT

CITY OF LONG BRANCH

BY: _____
JOHN F COFFEY II

BY: _____
ADAM SCHNEIDER, MAYOR

Dated: _____

Dated: _____

ATTEST: _____

JEANNE SMITH, RMC
BOROUGH CLERK

KATHY L. SCHMELZ, RMC
CITY CLERK

R# 2-17

**RESOLUTION APPOINTING MARITZA BERRIOS AS A MEMBER OF THE
LONG BRANCH HOUSING AUTHORITY**

BE IT RESOLVED by the City Council of the City of Long Branch that they hereby appoint Maritza Berrios for the unexpired term of Carmen Rivera as a member of the Long Branch Housing Authority for a term to commence on January 10, 2017 and expire on May 10, 2017.

MOVED: Sirhanu
SECONDED: Parlone

AYES: 5
NAYES: 0
ABSENT: 0
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH

I, KATHY L. SCHMELZ, MUNICIPAL CLERK OF THE CITY OF LONG BRANCH, DO HERBY CERTIFY THE FOREGOING TO BE TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON, 1-10-17

IN, WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY, THIS 11th DAY OF JANUARY, 2017

Kathy L. Schmeltz
KATHY L. SCHMELZ, MUNICIPAL CLERK, RMC

RESOLUTION NO. 3-17

**RESOLUTION AUTHORIZING MINOR SUBDIVISION AND EXCHANGE
OF PROPERTY TO 2ND AVENUE WAREHOUSE, LLC**

WHEREAS, on June 20, 2014, the City executed a Redevelopment Agreement with 2nd Avenue Warehouse, LLC ("Redeveloper"), pursuant to which Redeveloper is redeveloping the property located at 15-17 Second Avenue and designated as Lot 3 in Block 287 on the City of Long Branch Tax Map (the "Redevelopment Property"); and

WHEREAS, the City owns property located directly adjacent to the Redevelopment Property located at the corner of Second Avenue and Broadway and designated as Lots 2, 33.01 and 32 in Block 287 on the City of Long Branch Tax Map (the "City Property"); and

WHEREAS, in connection with the redevelopment project, Redeveloper obtained minor subdivision approval to create new lots 3.01 and 28.01 in Block 287 pursuant to a September 16, 2014 Resolution from the Planning Board of the City of Long Branch; and Redeveloper has requested that the City convey a portion of the City Property to consolidate with new lot 3.01 in exchange for Redeveloper conveying to the City new lot 28.01 to be consolidated with existing property owned by the City, and

WHEREAS, the City believes that the exchange of properties will create a mutually beneficial delineation of property lines for the Redevelopment Property and City Property; and

WHEREAS, N.J.S.A. 40A:12-13(c) permits a sale of real property to a private developer when acting in accordance with the Local Redevelopment and Housing Law; and

WHEREAS, the City believes it is in the best interests of the City to permit a minor subdivision of City Property to exchange with the Redeveloper to support and enhance the redevelopment project upon the Redevelopment Property.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Long Branch that the City is hereby authorized to proceed with a minor subdivision of Lots 2, 33.01 and 32 in Block 287 in order to create a new parcel to consolidate with the Redevelopment Property; and

BE IT FURTHER RESOLVED that the Mayor is authorized to execute a Deed of conveyance of the new parcel to Redeveloper in exchange for the Redeveloper conveying to the City a portion of the Redevelopment Property designated as new lot 28.01.

MOVED: *Sirianne*
SECONDED: *Pallone*

AND ADOPTED UPON THE FOLLOWING ROLL CALL:

AYES: 5
NAYES: 0
ABSENT: 0
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, KATHY L. SCHMIDT,
LONG BRANCH, IT'S COMING TO
TO BE A TRUE, CORRECT AND
RESOLUTION APPROVED BY THE
REGULAR MEETING OF THE
IN WITNESS WHEREOF, I HAVE
MY HAND AND SIGNED SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY THIS 11th DAY OF JANUARY 2017
Kathy L. Schmidt
1-10-17

R# 4-17

**RESOLUTION FOR SHARED SERVICES AGREEMENT BETWEEN THE CITY OF LONG BRANCH
AND THE BOROUGH OF WEST LONG BRANCH FOR CHIEF FINANCIAL OFFICER
AND QUALIFIED PURCHASING AGENT**

WHEREAS, the City of Long Branch, a Municipal Corporation of the State of New Jersey, located in the County of Monmouth, State of New Jersey, with its principal offices located at 344 Broadway, Long Branch, New Jersey (hereinafter "Provider"); and

WHEREAS, the Borough of West Long Branch a Municipal Corporation of the State of New Jersey, located in the County of Monmouth, State of New Jersey, with its principal offices located at 965 Broadway, West Long Branch, New Jersey (hereinafter "Recipient"); and

WHEREAS, the Uniform Shared Services and Consolidation Act, NJSA 40A:65-1 et seq (the "Act") authorizes local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, NJSA 40A:9-140.10 requires each municipality to have a Chief Financial Officer, but same may be provided by an agreement with another municipality; and

WHEREAS, the Recipient is in need of the services of a certified professional to perform the duties of Chief Financial Officer and Qualified Purchasing Agent as set forth in the agreement; and

WHEREAS, the Provider has agreed to furnish to the Recipient the services of its Chief Financial Officer and Qualified Purchasing Agent pursuant to NJSA 40A:9-140 and NJSA 40A:65-1 pursuant to the terms of the agreement; and

WHEREAS, in the spirit of Inter-municipal cooperation in furtherance of the principles underlying the Act, the Provider and the Recipient (collectively, the "Parties") have negotiated an agreement for the use of the Chief Financial Officer and Qualified Purchasing Agent services within their respective jurisdictions; and

WHEREAS, entering into an inter-local agreement as set forth in the agreement as annexed as Exhibit A, it is in the best interest of the citizens of the City of Long branch for the City to enter into the inter-local agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Long Branch that the Mayor and Clerk of the City of Long Branch being the same is hereby authorized to execute the inter- local agreement annexed hereto and made a part hereof.

SO MOVED: Simiani

SECONDED: Pallone

AYES: 5

NAYES: 0

ABSENT: 0

ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, KERRY L. SCHMIDT, Mayor of the City of Long Branch, DO HEREBY CERTIFY THAT I HAVE
TO BE A TRUE, CORRECT AND COMPLETE COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT THE
REGULAR MEETING HELD ON FEB 10 2017
IN WITNESS WHEREOF, I HAVE HEREONTO SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY THIS 11th DAY OF JANUARY 2017

[Signature]

BOROUGH OF WEST LONG BRANCH

965 Broadway
West Long Branch, NJ 07764
(732) 229-1756
FAX (732) 571-9185

Janet W. Tucci
MAYOR

Lori Cole
ACTING ADMINISTRATOR/
BOROUGH CLERK



BOROUGH COUNCIL
Christopher Neyhart, President
John M. Aria, Jr.
Susan Juliano
Fred Migliaccio
John M. Penta, Jr.
Jose E. Villa

December 27, 2016

Sent Via E-Mail to kschmelz@longbranch.org & Regular Mail

Kathy L. Schmelz, City Clerk
City of Long Branch
344 Broadway
Long Branch, NJ 07740

Re: Shared Services Agreement
Chief Financial Officer and Qualified Purchasing Agent

Dear Ms. Schmelz:

Enclosed are two copies of the subject Agreement, which have been signed by the appropriate Borough officials, and a certified copy of the approving resolution.

Kindly return a fully-executed copy of the Agreement to my attention.

Sincerely,

Lori Cole, R.M.C.

Acting Administrator/Borough Clerk

/llc

Enclosures

cc: Michael Martin, Long Branch Chief Financial Officer (w/enc.).

Sent Via E-Mail to mmartin@longbranch.org

David J. Spaulding, Jr., Long Branch Purchasing Agent (w/enc.)

Sent Via E-Mail to dspaulding@longbranch.org

**SHARED SERVICES AGREEMENT BETWEEN
THE CITY OF LONG BRANCH AND
THE BOROUGH OF WEST LONG BRANCH
FOR CHIEF FINANCIAL OFFICER AND
QUALIFIED PURCHASING AGENT**

THIS AGREEMENT is made this _____ day of _____,
2016, by and between

THE **CITY OF LONG BRANCH**, a Municipal Corporation of the State of New Jersey, located in the County of Monmouth, State of New Jersey, with its principal offices located at 344 Broadway, Long Branch, New Jersey (hereinafter "Provider"); and

THE **BOROUGH OF WEST LONG BRANCH**, a Municipal Corporation of the State of New Jersey, located in the County of Monmouth, State of New Jersey, with its principal offices located at 965 Broadway, West Long Branch, New Jersey (hereinafter "Recipient").

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq. (the "Act") authorizes local units of this State to enter into agreements with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, N.J.S.A. 40A:9-140.10 requires each municipality to have a Chief Financial Officer, but same may be provided by an agreement with another municipality; and

WHEREAS, the Recipient is in need of the services of a certified professional to perform the duties of Chief Financial Officer and Qualified Purchasing Agent; and

WHEREAS, the Provider has agreed to continue to furnish to the Recipient the services of its Chief Financial Officer and Qualified Purchasing Agent pursuant to N.J.S.A. 40A:9-140 and N.J.S.A. 40A:65-1; and

WHEREAS, in the spirit of inter-municipal cooperation in furtherance of the principles underlying the Act, the Provider and the Recipient (collectively, the "Parties") have

negotiated an agreement for the use of the Chief Financial Officer and Qualified Purchasing Agent services within their respective jurisdictions; and

WHEREAS, the terms and conditions of this undertaking are set forth below; and

WHEREAS, the Parties have each duly authorized their proper officials to enter into and execute this Agreement.

NOW, THEREFORE, it is understood and agreed as follows:

1. CONTROLLING LAW

This Agreement is governed by the provisions of N.J.S.A. 40A:65-1, et. seq., the Uniform Shared Services and Consolidation Act. All actions and amendments of this Agreement must be authorized in conformance with the Act.

2. TERM OF AGREEMENT

This Agreement shall take effect on the signing of this agreement (the "Effective Date"). This Agreement shall run until December 31, 2021 subject to renewal by agreement between the parties.

3. SCOPE OF SERVICES

Commencing on the signing of this agreement, the Provider shall furnish the Recipient the services of a certified Chief Financial Officer and Qualified Purchasing Agent to fulfill all statutory duties required of a municipal Chief Financial Officer, the only exceptions being the preparation of the Annual Financial Statement and preparation of the Annual Debt Statement.

A. Designation as General Agent

The Parties acknowledge that the City of Long Branch is hereby designated as primary employer of the Chief Financial Officer. Provider shall be exclusively responsible for payment of any and all benefits with respect to that employee, including, but not limited to, Social Security taxes, unemployment, disability, pension, healthcare, vacation and sick days, etc. The Chief Financial Officer shall be

covered under all applicable personnel policies of the Provider and shall retain any and all rights and benefits that may have accrued from that position with the Provider.

B. Responsibility

At all times the Provider shall maintain responsibility for and control over the Chief Financial Officer hired to provide services. All citizen inquiries and complaint resolutions regarding employee performance shall be handled through the Provider.

C. Supervision

The Chief Financial Officer furnished by the Provider shall be responsible for compliance with all state statutes governing municipal finance.

D. Designation of Chief Financial Officer and Qualified Purchasing Agent

(1) Pursuant to the provisions of N.J.S.A. 40A:65-5, the Long Branch City governing body has adopted a resolution authorizing the city to enter into this Shared Services Agreement with West Long Branch Borough for the shared services of the Long Branch City Chief Financial Officer and Qualified Purchasing Agent.

(2) Pursuant to the provisions of N.J.S.A. 40A:65-5, the West Long Branch Borough governing body has adopted a resolution authorizing the borough to enter into this Shared Services Agreement with Long Branch City for the shared services of the Long Branch City Chief Financial Officer and Qualified Purchasing Agent.

4. ACTIVITIES

A. Services to be Performed

The Provider will provide to the Recipient a Chief Financial Officer to fulfill all statutory duties required of a municipal Chief Financial Officer.

B. Hours of Service

(1) The Chief Financial Officer and Qualified Purchasing Agent shall be provided access to the West Long Branch Borough Hall.

(2) The Chief Financial Officer and Qualified Purchasing Agent shall be present in the City of Long Branch on a full-time basis, Monday through Friday.

(3) The Chief Financial Officer shall maintain hours at the West Long Branch Borough Hall on Wednesdays from 2:00 p.m. until 4:30 p.m.

C. Place of Operation

In addition to any office established by the Provider, the Recipient shall maintain an office in the Borough of West Long Branch Municipal Building, 965 Broadway, West Long Branch, New Jersey.

D. Maintenance of Records

All records produced by the Chief Financial Officer on behalf of West Long Branch shall be retained at the West Long Branch Municipal Building.

5. EMPLOYEES

A. Personnel

(1) The Provider shall provide, and the Recipient shall utilize, MICHAEL MARTIN, CFO to perform the duties of Chief Financial Officer for West Long Branch; and DAVID SPAULDING to perform the duties of Qualified Purchasing Agent for West Long Branch.

(2) The Recipient agrees to provide a borough employee, at the expense of the Recipient, who will provide assistance to the Chief Financial Officer and Qualified Purchasing Agent on a day-to-day basis. The actual title and salary of this employee is left to the discretion of the Recipient.

(3) The Recipient agrees to provide a borough employee, at the expense of the recipient, who will process payroll and purchasing functions as annexed hereto in Exhibit A. In the event the recipient's employee is on extended leave (14 days or more), recipient agrees to pay additional costs for someone at the Provider to perform said employee's functions at the rate of pay paid by the Provider to the substitute employee.

6. FUNDING

A. Recipient shall pay the Provider the sums of \$66,300.00 for calendar year 2017; \$67,626.00 for 2018; \$68,980.00 for 2019; \$70,360.00 for 2020; and \$71,770.00 for 2021; effectively a 2% increase for each calendar year of the agreement. Payments required hereunder shall be made in four quarterly installments, the first two installments being due no later than May 15, 2017, and thereafter on a quarterly basis.

B. Recipient shall provide sufficient funds in their budget to cover contract costs.

7. INSURANCE

A. The Chief Financial Officer and Qualified Purchasing Agent provided for in this Agreement shall be covered at all times by the Provider's workers compensation policy, whether working in Provider's or Recipient's municipality. Provider agrees to provide Recipient with at least fourteen (14) days advance written notice of any proposed cancellation of relevant insurance policies or of a material change in said policies.

B. West Long Branch shall provide bonding for any employee who is required to be bonded under state law.

8. DURATION

Duration of this Agreement shall be for a period beginning on the signing of this agreement and terminating on December 31, 2021, renewable annually upon terms to be agreed upon by November 15.

9. AMENDMENT

This Agreement may be amended by mutual agreement of the parties, provided such amendment is in writing with notice to the parties as set forth below.

10. EXTERNAL DISPUTES

Any complaints related to the services provided to the Recipient shall be handled by the Recipient's procedures. However, the Provider's City Administrator shall be informed of complaints in a timely manner as set forth in the Notices provision below.

11. DISPUTES CONCERNING THIS AGREEMENT

Any disputes arising between the parties as to the interpretation of the terms of this Agreement or the satisfactory performance by any of the parties or the services and other responsibilities provided in this Agreement shall be solved in accordance with the following procedure:

Step 1: The Recipient's Borough Clerk/Acting Administrator (or, if the borough appoints a Borough Administrator, then the Borough Administrator) and the Provider's Business Administrator shall attempt to resolve the matter. If no settlement is reached within a twenty (20) day period, both parties agree to submit the matter as provided in Step 2 below.

Step 2: In the event that a dispute cannot be resolved in Step 1, then, pursuant to N.J.S.A. 40A:65A-7(c), the dispute shall be submitted to binding arbitration, or such other arbitration or mediation as may be agreed upon by the parties.

12. CONFIDENTIALITY

Each party recognizes and acknowledges that it has and will have access to certain confidential information of the other party, including employment, operations and financial records, as well as related data which is not otherwise publicly available (the "Confidential Information"). Each party will treat as confidential all Confidential Information of the other party; will implement reasonable procedures to prohibit the disclosure, unauthorized duplication, use, misuse, or removal of the other party's Confidential Information; and will not use or

disclose such Confidential Information, unless such information becomes generally known through no fault of the disclosing party, or unless such party is required by law to disclose such Confidential Information. Each party agrees that any breach of its obligations under this section will entitle the other party to equitable relief to protect its interests therein, including injunctive relief and money damages.

13. HOLD HARMLESS AND INDEMNIFICATION

The Recipient shall indemnify and hold the Provider, its officers, employees and agents harmless from and against any and all claims of whatever nature or type arising from the provision of the services to the Recipient, so long as the actions upon which the demand or claim or assertion of liability are found to have been performed in the course of carrying out official duties on behalf of the Recipient and were not beyond the scope of performing official duties or performed in bad faith and did not constitute actual fraud, actual malice, willful misconduct, an intentional wrong or criminal act. Such indemnification shall include payment of reasonable fees and costs in the defense of any claim made by a third person.

14. TERMINATION

A. Either party may terminate this Agreement at any time and for any Reason upon giving the other party ninety (90) days advance written notice of its intent to terminate.

B. If, for any reason, the Chief Financial Officer or Qualified Purchasing Agent cease to be employed in that position by the Provider, the parties agree to negotiate a replacement for the vacated position.

15. NOTICES

Notices hereunder shall be given to the parties as set forth below and shall be made by hand delivery, facsimile, overnight delivery or by regular mail. If given by regular mail, the notice shall be deemed to have been given within a required time if deposited in the US Mail, posted prepaid, within the time limit. Notices shall be addressed as follows:

If to West Long Branch:
Borough of West Long Branch
965 Broadway

West Long Branch, NJ 07764
ATTN: Lori Cole, Borough Clerk

If to Long Branch:
City of Long Branch
344 Broadway
Long Branch, NJ 07740
ATTN: Kathy L. Schmelz, City Clerk

16. CHOICE OF LAW

Any dispute under this Agreement or related to this Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

17. ENTIRE AGREEMENT

This Agreement represents the entire agreement between the parties and may not be changed orally, and may only be modified or amended by a written statement signed by both parties.

18. SEVERABILITY

If part of this Agreement shall be held to be unenforceable or invalid, the rest of this Agreement shall nevertheless remain in full force and effect.

19. WAIVER

Failure to insist upon strict compliance with any of the terms, covenants or conditions of this Agreement at any one time shall not be deemed a waiver of such terms, covenants or conditions at any other time, nor shall any waiver or relinquishment of any right or power herein at any time be deemed a waiver or relinquishment of the same or any other right or power at any other time.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first written above.

ATTEST:

CITY OF LONG BRANCH

KATHY L. SCHMELZ, City Clerk

ADAM SCHNEIDER, Mayor

ATTEST:

Lori Cole
LORI COLE, Borough Clerk

BOROUGH OF WEST LONG BRANCH

Janet Tucci
JANET TUCCI, Mayor

I agree to the terms of this Agreement.

Michael Martin
MICHAEL MARTIN, CFO

David Spaulding
DAVID SPAULDING, QPA

Councilmember PENTA offered the following resolution and moved its adoption:

**RESOLUTION APPROVING SHARED SERVICES AGREEMENT
WITH THE CITY OF LONG BRANCH FOR
CFO/QPA SERVICES**

12/21/16

WHEREAS, the Borough of West Long Branch and the City of Long Branch are desirous of renewing the existing Shared Services Agreement whereby the City of Long Branch provides CFO (Chief Financial Officer) and QPA (Qualified Purchasing Agent) services for the Borough of West Long Branch; and

WHEREAS, as a result, the City of Long Branch submitted the attached SHARED SERVICES AGREEMENT BETWEEN THE CITY OF LONG BRANCH AND THE BOROUGH OF WEST LONG BRANCH FOR CHIEF FINANCIAL OFFICER AND QUALIFIED PURCHASING AGENT, which agreement requires the approval of both municipalities' governing bodies;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the attached SHARED SERVICES AGREEMENT BETWEEN THE CITY OF LONG BRANCH AND THE BOROUGH OF WEST LONG BRANCH FOR CHIEF FINANCIAL OFFICER AND QUALIFIED PURCHASING AGENT be and the same is hereby approved, and the Mayor and Borough Clerk are hereby authorized to sign the same; and

BE IT FURTHER RESOLVED that, after both municipalities have adopted resolutions approving this contract, a notice shall be sent by the Borough Clerk to the Division of Local Government Services and the Department of Community Affairs, as required by N.J.S.A. 40A:65-4b.

Seconded by Councilmember MIGLIACCIO and carried upon the following roll call vote:

AYES:	ARIA, JULIANO, MIGLIACCIO, NEYHART, PENTA
NAYS:	NONE
ABSENT:	VILLA
ABSTAIN:	NONE

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on December 21, 2016.


BOROUGH CLERK

R# 5-17

**RESOLUTION AUTHORIZING THE MAYOR
AND CITY CLERK TO EXECUTE AGREEMENT
WITH THE LONG BRANCH SUPERIOR OFFICERS
ASSOCIATION LOCAL 10A**

WHEREAS, almost all of the City's employees are represented by an exclusive bargaining organization for purposes of establishing the employee's various terms and conditions of employment; and

WHEREAS, after negotiations, the City has settled bargaining agreement in order to provide for various terms and conditions of employment for the affected employees.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Long Branch, County of Monmouth, State of New Jersey that the Mayor and City Clerk are hereby authorized on behalf of the City of Long Branch to execute the contract agreement between the City of Long Branch and the Long Branch Superior Officers' Association Local 10A for a term from January 1, 2017 through December 31, 2018.

MOVED: *Simanne*
SECONDED: *Pallone*

AYES: *5*
NAYES: *0*
ABSENT: *0*
ABSTAIN: *0*

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, *JOHN L. BORDO*, MUNICIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING
TO BE A TRUE, COMPLETE AND CORRECT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON 1-10-17
IN WITNESS WHEREOF, I HAVE HEREONTO SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY THIS 11th DAY OF JANUARY 2017
John L. Bordo
MUNICIPAL CLERK, R.M.C.

R# 6-17

**RESOLUTION AUTHORIZING THE MAYOR
AND CITY CLERK TO EXECUTE AGREEMENT
WITH THE LONG BRANCH PATROLMAN'S
BENEVOLENT ASSOCIATION LOCAL 10**

WHEREAS, almost all of the City's employees are represented by an exclusive bargaining organization for purposes of establishing the employee's various terms and conditions of employment; and

WHEREAS, after negotiations, the City has settled bargaining agreement in order to provide for various terms and conditions of employment for the affected employees; and

WHEREAS, the parties determined that it was necessary to protect their legal rights under the 2013-2018 Agreement to enter into new agreements dated 2013-2016 and 2017-2018

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Long Branch, County of Monmouth, State of New Jersey that the Mayor and City Clerk are hereby authorized on behalf of the City of Long Branch to execute the contract agreement between the City of Long Branch and the Long Branch Patrolman's Benevolent Association Local 10 for a term from January 1, 2017 through December 31, 2018.

MOVED: *Simone*
SECONDED: *Pallone*

AYES: 5
NAYES: 0
ABSENT: 0
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, TERRY L. SCHMIDT, CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOLLOWING
TO BE A TRUE, CORRECT AND CURRENT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON 1-16-17
IN WITNESS WHEREOF, I HAVE HEREON SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY THIS 17 DAY OF JANUARY, 2017
Terry L. Schmidt
CITY CLERK, ETC.

**RESOLUTION APPOINTING JAMES BUTLER, ESQUIRE AS MUNICIPAL PROSECUTOR;
PATRICK D. HEALY, ESQUIRE AS ALTERNATE PROSECUTOR AND RICHARD KIEL,
ESQUIRE AS PUBLIC DEFENDER FO THE CITY OF LONG BRANCH, FOR THE CALENDAR
YEAR OF 2017**

WHEREAS, James Butler, Esquire currently serves as the Municipal Prosecutor for the City of Long Branch pursuant to a contract approved annually by the Purchasing Department of the City of Long Branch; and

WHEREAS, Patrick D. Healy, Esquire serves as Alternate Municipal Prosecutor for the City of Long Branch pursuant to a contract approved annually by the Purchasing Department of the City of Long Branch; and

WHEREAS, Richard Keil, Esquire serves as Public Defender for the City of Long Branch pursuant to a contract approved annually by the Purchasing Department of the City of Long Branch; and

WHEREAS, all said attorneys have been serving the City in the above capacity since 2014; and

WHEREAS, as all attorneys are to be incorporated from January 1, 2017 to December 31, 2017; and

WHEREAS, said Resolution would be in the best interest of the citizens of the City of Long Branch; and

NOW, THEREFORE, BE IT RESOLVED that James Butler, Esquire is hereby appointed as Municipal Prosecutor for the City of Long Branch as of 1st day of January, 2017; and

BE IT FURTHER RESOLVED, that Patrick Healy, Esquire is hereby appointed as Alternate Municipal Prosecutor for the City of Long Branch as of 1st day of January, 2017; and

BE IT FURTHER RESOLVED, that Richard Kiel, Esquire is hereby appointed as Public Defender for the City of Long Branch as of 1st day of January, 2017; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be served upon the Municipal Court Judge and the Municipal Court Administrator for the City of Long Branch within three (3) days of the date of this Resolution.

MOVED: *Siriano*
SECONDED: *Fallone*
AYES: *5*
NAYES: *0*
ABSENT: *0*
ABSTAIN: *0*

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, EMILY L. SCHULZ, MUNICIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING
TO BE A TRUE, COMPLETE AND CORRECT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON 1-10-17
IN WITNESS WHEREOF, I HAVE HERETOBY SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY THIS 10th DAY OF JANUARY, 2017
Emily L. Schulz
MUNICIPAL CLERK, R.N.C.

R# 8-17

**RESOLUTION ESTABLISHING
CASH MANAGEMENT PLAN FOR THE CITY OF LONG BRANCH**

Be it resolved by the Council of the City of Long Branch, *County of Monmouth*, that for the year 2017, the following shall serve as the cash management plan of the City.

The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the City of Long Branch funds.

The following are authorized as suitable investments

Interest-bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local unit funds.

Government money market mutual funds as comply with N.J.S.A. 40A:5-15. I(e)

Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.

Bonds or other obligations of the local unit or school district of which the local unit is a part.

Any other obligations with maturates not exceeding 397 days, as permitted by the Division of Investments.

- Local government investment pools which comply with N.J.S.A. 40A:5-15. I(c) and conditions set by the Division of Local Government Services.

New Jersey State Cash Management Fund.

- Repurchase agreements (repos) of fully collateralized securities which comply with N.J.S.A. 40A 5-15 1 (a),

OFFERED: Simanne
SECOND: Dallone
AYES: 5
NAYES: 0
ABSENT: 0
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, KATHY L. SCHMELZ, MUNICIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING
TO BE A TRUE, COMPLETE AND CORRECT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON 9-10-17
IN WITNESS WHEREOF, I HAVE HEREWITH SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY, THIS 10 DAY OF SEPTEMBER, 2017.
KATHY L. SCHMELZ
MUNICIPAL CLERK, N.J.C.

The following Government Unit Depository Protection Act approved banks are authorized depositories for deposit of funds

Bank of America
Investors Bank
Kearny Federal Savings Bank
Santander Bank
Wells Fargo Bank

State of New Jersey Cash Management Fund
New Jersey Asset & Rebate Management Program (NJ/ARM)

The above referenced banking and savings institutions are hereby authorized to honor and pay checks, drafts and warrants drawn on the several accounts in said banking institutions, when same are signed in the name of the City of Long Branch by Adam Schneider, Mayor, Howard H. Woolley Jr., Business Administrator, Michael Martin, Director of Finance/ Chief Financial Officer, or Patrice Antonucci, Comptroller.

The following are approved security broker/dealers

No designated firms as of January 1, 2017.

The registered principal of any brokerage firm approved above shall be provided with and sign an acknowledgment that they have seen and reviewed the cash management plan

For each month, the Chief Financial Officer shall prepare a report for the governing body that consists of the following

- A summary of all investments made or redeemed
- Any and all financial institutions holding local unit funds
- The class or type of securities purchased or funds deposited
- Income gained on deposits and investments
- Market value of investments and disclosure and how the value was determined
- A listing of accounts or deposits that do not earn interest.

The approved cash management policy is an integral part of this document.

Any official involved with the selection of depositories, investments, broker/dealers shall disclose any material business or personal relationship to the governing body and to the Local Finance Board (*or local ethics board if applicable*).

Any official who in the course of his or her duties deposits or invests in accordance with the plan shall be relieved of any liability for loss of investment.

RESOLUTION ESTABLISHING
FUND BALANCE POLICY OF THE CITY OF LONG BRANCH

Be it resolved by the City Council of the City of Long Branch, County of Monmouth, That the Chief Financial Officer shall administer the Fund Balance plan adopted on January 10, 2017 through compliance with 40A ~5-1 et seq.

Purpose of Fund Balance

The purpose of this policy is:

- to establish a Fund Balance policy tailored to the needs of the City to insure against unanticipated events that would adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. This policy will ensure that the City maintains adequate Fund Balance reserve levels.
- to provide a stable financial environment for the City's operations that allows the City to provide quality services to its residents in a fiscally responsible manner designed to keep services and taxes as consistent as possible over time. This fund balance policy is meant to serve as the framework upon which consistent operations may be built and sustained.
- to establish a key element of the financial stability of the City by setting guidelines for the use and maintenance of Fund Balance. Fund Balance is an important measure of economic stability. It is essential that the City maintain an adequate level of Fund Balance to mitigate financial risk that may occur from unforeseen revenue fluctuations, unanticipated expenditures, State of New Jersey policy decisions and similar circumstances.

* Fund Balance provides cash flow liquidity for the City's operations. Lack of adequate Fund Balance may put the City at risk of fiscal stress resulting in excessive tax increases. Fund Balance is used as a tool to mitigate and stabilize the amount to be raised through taxation.

Definitions

Fund Balance. Net assets, or the difference between assets, liabilities and reserves in a governmental fund, is considered Fund Balance.

Surplus. Surplus is another term used by various agencies to describe Fund Balance. The use of the term Surplus tends to insinuate that it is unnecessary or excessive. The City does not endorse the use of the term Surplus. Various State documents require us to report our Fund Balance under the title of Surplus.

Credit Rating

Credit rating agencies determine the adequacy of Fund Balance using a complex series of financial evaluations. The amount of Fund Balance on hand is an important, but not the only consideration in the City's credit rating process.

The Government Finance Officer's Association of the US & Canada (GFOA) recommends maintaining a total fund balance of as high as 25% of annual general fund expenditures. This percentage varies depending on individual community situations, based on the above mentioned considerations and risk. Also, GFOA recommends that cities of any size maintain an unrestricted General Fund balance of no less than two months of regular general fund operating revenues or expenditures, whichever is more predictable.

Other Provisions

Maintenance. In the event that Fund Balance is so calculated to be less than the policy anticipates, the City shall plan to adjust budget resources in the subsequent fiscal years to restore the balance. Except in extraordinary circumstances, Fund Balance should not be used to fund any portion of the ongoing and routine year-to-year operating expenditures of the City. It should be used primarily to insure adequate assigned balances, to respond to unforeseen emergencies, to provide cash flow, and to provide overall financial stability.

Administrative Responsibilities. The Chief Financial Officer shall be responsible for monitoring and reporting the City's various assignments. The City Administrator is directed to make recommendations to the Finance Committee of the City Council on the use of Fund Balance as an element of the annual operating budget from time to time throughout the year as needs may arise.

Annual Reporting. The Chief Financial Officer shall annually report to the Finance Committee of the City Council the status of the City's various components of Fund Balance. The Chief Financial Officer shall also provide status reports at other times to the Finance Committee or the City Council as may be requested.

Policy

It is the goal of the City is to achieve and maintain a Fund balance equal to 10% of expenditures. The City considers a balance of less than 5% to be cause for concern. If, at any point, the City's Fund Balance does not fall within the parameters of this policy a corrective action plan will be developed and the City's Finance Committee will be tasked with Fund Balance restoration to restore the balance to acceptable levels as soon as is financially practical.

MOVED: *Simone*

SECONDED: *Pallone*

AYES: 5

NAYES: 0

ABSENT: 0

ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, EMILY L. SCHMIDT, MUNICIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING
TO BE A TRUE, COMPLETE AND CORRECT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON 1-10-17
IN WITNESS WHEREOF, I HAVE HEREUNTO SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY, THIS 10 DAY OF JANUARY, 20 17
Emily L. Schmidt
MUNICIPAL CLERK, E.M.C.

RESOLUTION ESTABLISHING
CASH MANAGEMENT POLICY OF THE CITY OF LONG BRANCH

Be it resolved by the City Council of the City of Long Branch, County of Monmouth, That the Chief Financial Officer shall administer the cash management plan adopted on January 10, 2017 through compliance with 40A ~5-1 et seq., prudent application of these cash management policies, which shall not conflict the plan in any way.

1. Objectives: The priority of investing practices shall be, in order of descending importance,

Security, liquidity, and yield.

A. **Security** : The safety of principal is the foremost objective of the cash management plan. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk.

1. **Credit Risk** Credit risk is the risk of loss due to failure of the security issuer or backer Credit risk may be mitigated by:

- a. Limiting investments to the safest types of securities.
- b. Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisors with which an entity will do business.
- c. Diversifying the investment portfolio

2. **Interest Rate Risk**: Interest rate risk is the risk that the market value of the securities in the portfolio will fall due to changes in general interest rates. Interest rate risk may be mitigated by:

- a. Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations thereby avoiding the need to sell securities on the open market prior to maturity, and
- b. By investing operating funds primarily in shorter-term securities. (less than 365 days)

B. Liquidity- The portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. Investments of various funds should be structured so that they match the potential need. Thus, investments of operating funds should be kept in investments with a maturity of not more than one year. Investments of a capital, or long term trust fund nature should match the expected use of the funds, but not to exceed five years. Investments should consist of securities with active secondary markets or in mutual funds that permit liquidation at net asset value. Securities shall not be sold prior to maturity with the following exceptions:

1. a declining credit security could be sold early to minimize the loss of principal.
2. a security swap would improve the quality, yield, or target duration in the portfolio.
3. liquidity needs of the local unit require that the security be sold.

C. Yield: The investment portfolio must be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objectives described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. The Chief Financial Officer shall carefully evaluate the legality, security, and yield attributes of any investment offering above market yields.

11. Standards of Care

A. Prudence

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio in accordance with State law and this policy. Chief Financial Officers acting in accordance with the cash management plan and policy shall be relieved of any liability for loss of such moneys due to the insolvency or closing of any depository designated by, or the decrease in value of any investment authorized by, the cash management plan.

Investments shall be made with judgment and care, under circumstances their prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

B. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall not have personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material investment in financial institutions with which they conduct business. They shall disclose any personal financial/investment positions that could be related to the performance of the investment portfolio, employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of their entity. Personnel involved in investment activities shall comply with the Local Government Ethics Law.

C. Delegation of Responsibility and Authority

Responsibility and authority to manage the cash management plan and policy is granted to the Chief Financial Officer pursuant to N.J.S.A. 40A:5-14. No person may engage in an investment transaction except as provided under the terms of the policy and the written procedures established by the Chief Financial Officer. The Chief Financial Officer: responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

III. Safekeeping and Custody

A. Authorized Banks for Deposit of Governmental Funds: The cash management plan shall list all authorized banks for deposit of governmental funds. Only banks approved by the Department of Banking and Insurance under the Government Unit Depository Protection Act (GUDPA) can be approved depositories.

B. Approved Security Broker/Dealers: The cash management plan shall list any approved security broker/dealers

C. Internal Controls

1. The Governing body shall act to provide that the agency has an internal control structure that is established, defined and maintained to ensure that the assets of the entity are protected from loss, theft or misuse. The Chief Financial Officer shall develop written internal controls and submit them to the governing body for approval. The internal control structure shall be designed to provide reasonable assurance that the assets of the entity are protected from loss, theft or misuse. The concept of reasonable assurance recognizes that.

a. the cost of a control should not exceed the benefits likely to be derived.

b. the valuation of costs and benefits of internal controls requires estimates and judgments by management.

2. Internal control practices shall address the following points:

a. Control of collusion. Collusion is a situation where two or more employees are working in conjunction to defraud their employer.

b. Separation of transaction authority from accounting and record keeping. By separating the person who authorizes or performs the transaction from the people who record or otherwise account for the transaction, a separation of duties is achieved.

c. Custodial safekeeping. Securities purchased from any bank or dealer including appropriate collateral (as defined by N.J.S.A. 12A:9-105) shall be placed with an independent third party for custodial safekeeping.

d. Avoidance of physical delivery securities. Book entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.

e. Clear delegation of authority to subordinate staff members. Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.

f. Written confirmation or telephone transactions for investments and wire transfer. Due to the potential for error and improprieties arising from telephone transactions, all telephone transactions should be supported by written communications and approved by the appropriate person. Written communication

may be via fax if on letterhead and the safekeeping institution has a list of authorized signatures.

g. Development of a wire transfer agreement with the lead bank or third party custodian. This agreement should outline the various controls, security provisions, and delineate responsibilities of each party making and receiving wire transfers.

D. Delivery vs. Payment: All trades where applicable will be executed by delivery vs. payment (DVP). This ensures that securities are deposited in the eligible financial institution prior to the release of funds. Securities will be held by a third party custodian as evidenced by safekeeping receipts.

IV. Reporting

A. Methods: The Chief Financial Officer shall prepare an investment report to the governing body each month, including a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last month. This management summary will be prepared in a manner which will allow the governing body to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the Chief Executive Officer, and the Governing Body. The report will include those items outlined in the cash management plan.

B. Performance Standards: The investment portfolio will be managed in accordance with the parameters specified within the cash management plan and policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. Portfolio performance should be compared to appropriate benchmarks on a regular basis. *(benchmarks to be established by the governing body could include New Jersey Cash Management plan 30, 60, or 90 day T-bill performance, performance information provided by investment service providers or publishers of financial information such as the Wall Street Journal or by other means acceptable to the governing body)*

V. Policy

A. Exemption: Any investment currently held that does not meet these guidelines shall be exempted from the requirements of the cash management plan. At maturity or liquidation, such monies shall be reinvested only as provided by the cash management plan and policy.

B. Amendment: The cash management plan must be approved by the Governing Body, by resolution, on an annual basis, and may be amended at any time during the year to reflect changes due to changes in laws, depositories, funds or investments.

MOVED: *Simone*
SECONDED: *Pallone*
AYES: 5
NAYES: 0
ABSENT: 0
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, KATHY L. SCHMIDT, MUNICIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING
TO BE A TRUE, COMPLETE AND CORRECT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON 1-10-17
IN WITNESS WHEREOF, I HAVE HERETO SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY THIS 10 DAY OF JANUARY 2017
Kathy L. Schmidt
MUNICIPAL CLERK, R.N.C.

R# 11-17

**RESOLUTION AUTHORIZING A CONTRACT APPOINTING
TIMOTHY F. McGOUGHRAN ESQ.
AS CONFLICT MUNICIPAL COURT JUDGE**

WHEREAS, there are occasions when the City's Municipal Court Judge must recuse himself from hearing certain matters before the Court, and it is necessary that the City of Long Branch appoint an attorney to serve as Conflict Judge; and

WHEREAS, it is the recommendation of the Municipal Court Judge and the Court Administrator that it is in the best interest of the City and the Court to appoint Timothy F. McGoughran, Esq. to serve as Conflict Judge; and

WHEREAS, the value of this contract does not exceed \$17,500, and therefore is not subject to N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, all contractors awarded professional service contracts are required to comply with City Ordinance #18-05, and execution of the contract documents and political Contribution Affidavit, annexed hereto, will serve as acknowledgement by Timothy F. McGoughran, on behalf of the firm, that it complies with the Ordinance, and has not made any political contributions that would bar it from being awarded a contract with the City of Long Branch; and

WHEREAS, the Chief Financial Officer of the City of Long Branch has certified, in accordance with the Certification of Funds from attached hereto, that funds are available in the 2017 Budget, Municipal Court, Appro. # 7-01-128-202, in an amount not to exceed \$3,000.00; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Long Branch, that Timothy F. McGoughran, is hereby appointed as Conflict Judge for the Municipal Court, for the 2017 calendar year, for the sum of \$400 per court session, in an amount not to exceed \$3,000.00.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to execute any and all necessary documents pursuant to said award.

OFFERED: Simanni
 SECOND: Pallone
 AYES: 5
 NAYES: 0
 ABSENT: 0
 ABSTAIN: 0

STATE OF NEW YORK
 COUNTY OF SCHOENHOUTH
 CITY OF LONG BRANCH

I, RUTH L. SCHMIDT, MUNICIPAL CLERK OF THE CITY OF
 LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING
 TO BE A TRUE, COMPLETE AND CORRECT COPY OF
 RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
 REGULAR MEETING HELD ON 1-10-11

IN WITNESS WHEREOF, I HAVE HEREONTO SET
 MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
 CITY OF LONG BRANCH, SCHOENHOUTH COUNTY, NEW
 JERSEY, THIS 17 DAY OF JANUARY, 2011

Ruth L. Schmidt
 MUNICIPAL CLERK, R.L.S.

**CITY OF LONG BRANCH
OFFICE OF THE FINANCE DIRECTOR
344 BROADWAY
LONG BRANCH, NJ 07740**

CERTIFICATION OF CHIEF FINANCIAL OFFICER

As the Chief Financial Officer of the City of Long Branch, I certify that funds are available for award of the following contracts/agreements:

CONFLICT JUDGE

Said contract being made as follows:

TIMOTHY F. McGOUGHRAN, ESQ. \$3,000.00

Said funds being available in the form of:

PENDING APPROVAL OF THE 2017 TEMPORARY BUDGET, APPRO #7-01-128-202 \$3,000.00



Michael Martin, Chief Financial Officer

1/4/17

Date

R# 10-17

**RESOLUTION AWARDING CONTRACT FOR
MAINTENANCE AND SUPPORT FOR
SPILLMAN TECHNOLOGIES FIRE AND POLICE
DEPARTMENTS**

WHEREAS, the City, in conjunction with the County of Monmouth, contracted with Spillman Technologies for purchase of computer hardware and software development for Fire and Police ERS Interface; and

WHEREAS, the Spillman Technologies System has been implemented and the City now requires an annual contract for ongoing software maintenance and support services, and Spillman Technologies Inc., the company that developed the software, has submitted a proposal, annexed hereto, for the required services; and

WHEREAS, in accordance with NJSA 40A:11-5 (dd), the City may award a contract without publicly advertising for bids when contracting for services related to maintenance and support of proprietary computer software; and

WHEREAS, the Chief Financial Officer of the City of Long Branch has certified, in accordance with the Certification of Funds Form attached hereto, that funds are available for this contract in **Appropriation #7-01-062-302, in the amount of \$46,834.67**
Appropriation #7-01-066-309, in the amount of \$5,904.07 for a Grand Total of \$52,738.74.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Long Branch that an annual contract for software maintenance and support for the Fire and Police ERS Interface be awarded to **Spillman Technologies Inc.**, in accordance with the proposal annexed hereto, **a sum not to exceed \$52,738.74.**

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute any and all necessary document pursuant to said award.

OFFERED: Siranni
SECOND: Pallone
AYES: 5
NAYES: 0
ABSENT: 0
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, KATHY L. STANLEY, MUNICIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY AND AFFIRM THAT
TO BE A TRUE, CORRECT AND VALID COPY OF THE
RESOLUTION ADOPTED BY THE CITY COUNCIL AT THE
REGULAR MEETING HELD ON 1-10-17
IN WITNESS WHEREOF, I HAVE HEREBY SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY, THIS 10th DAY OF JANUARY, 2017
Kathy L. Stanley
MUNICIPAL CLERK, R.M.

**CITY OF LONG BRANCH
OFFICE OF THE FINANCE DIRECTOR
344 BROADWAY
LONG BRANCH, NJ 07740**

CERTIFICATION OF CHIEF FINANCIAL OFFICER

As the Chief Financial Officer of the City of Long Branch, I certify that funds are available for award of the following contracts/agreements:

CONTRACT FOR ANNUAL MAINTENANCE SOFTWARE FIRE POLICE


Said contract being made as follows:

SPILLMAN TECHNOLOGIES INC. \$52,738.74

Said funds being available in the form of:

**#7-01-062-302- \$46,834.67 #7-01-066-309- \$5,904.07 GRAND TOTAL -
\$52,738.74**

PENDING APPROVAL OF THE 2017 TEMPORARY BUDGET



Michael Martin, Chief Financial Officer

1/4/17

Date

Invoice



4625 Lake Park Blvd.
Salt Lake City, Utah 84120
801.902.1200

Page 1/1
Invoice 34101T
Date 11/1/2016

Bill To: Long Branch Police Department
Charles Shirley
344 Broadway
Long Branch, NJ 07740-6938

Ship To: Long Branch Police Department
Charles Shirley
344 Broadway
Long Branch, NJ 07740-6938

Project #		Customer ID		Salesperson ID	PO Number	Payment Terms	Req Ship Date	Master No.
Maintenance		NJLONPD				Net 30	10/4/2016	29,815
Ordered	Shipped	B/O	Item Number	Description		Discount	Unit Price	Ext. Price
1	1	0	MAINTENANCE	NJLONPD Maintenance 11/1/16 - 12/31/17		\$0.00	\$46,834.67	46,834.67
1	1	0	MAINTENANCE	NJLONPD Maintenance 2/1/17 - 12/31/17		\$0.00	\$5,904.07	5,904.07

Subtotal \$52,738.74
Misc \$0.00
Tax \$0.00

A service charge of 1 1/2% per month will be charged on all past due amounts. Any issues disputing the timing or amount of any items on this invoice must be brought to the attention of Spillman Technologies within 20 days of the date of this invoice to avoid related service charge.

Total \$52,738.74

R# 13-17

**RESOLUTION AWARDING CONTRACT FOR
PURCHASE OF ONE (1) 2017 2500 EXPRESS 12 PASSENGER
VAN FOR THE SENIOR CENTER**

WHEREAS, the City has the need to purchase passenger a van for use by the Senior Center; and

WHEREAS, in accordance with NJSA 40A:11-12, the City may award a contract without public advertising for bids when purchasing under any contract entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, there exist New Jersey State Contracts for said equipment from various vendors, and it is the recommendation of the Senior Center Director and the Purchasing Agent that the brand of equipment, as detailed in Attachments A , annexed hereto, will best meet the needs of the Senior Center; and

WHEREAS, the Chief Financial Officer of the City of Long Branch has certified, in accordance with the Certification of Funds Form attached hereto, that funds are available for this purchase from Capital Improvements City of Long Branch, Appropriation Line Item #C-04-123-601, in the amount of \$24,664.80.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Long Branch that a contract is awarded to **MALL CHEVROLET** for purchase of **one (1) Passenger Van** as detailed in attached quote, in accordance with the terms and conditions on New Jersey State Contract # A 882890, **for a sum not to exceed \$24,664.80.**

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute any and all necessary document pursuant to said award.

OFFERED: Siriano
SECOND: Pallone
AYES: 5
NAYES: 0
ABSENT: 0
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, DANIEL L. GRIFFIN, MUNICIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING
TO BE A TRUE, COMPLETE AND CORRECT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON 1-10-17
IN WITNESS WHEREOF, I HAVE HEREBY SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY THIS 10 DAY OF JANUARY 2017
Daniel L. Griffin
MUNICIPAL CLERK, E.M.C.

**CITY OF LONG BRANCH
OFFICE OF THE FINANCE DIRECTOR
344 BROADWAY
LONG BRANCH, NJ 07740**

CERTIFICATION OF CHIEF FINANCIAL OFFICER

As the Chief Financial Officer of the City of Long Branch, I certify that funds are available for award of the following contracts/agreements:

CONTRACT TO PURCHASE ONE (1) PASSENGER VAN

Said contract being made as follows:

MALL CHEVROLET \$24,664.80

Said funds being available in the form of:

WINDOW VAN #C-04-123-601-\$24,664.80



Michael Martin, Chief Financial Officer

1/4/17
Date

MALL CHEVROLET

75 Haddonfield Road, Cherry Hill, NJ 08002

Direct: 856-449-9254 / Fax: 856-504-0108

fleetman13@gmail.com

Rick Di Renzo, Fleet Manager

12/19/2016

END USER		ADDRESS - CITY, STATE, ZIP:				
INCOMING						
VEHICLE TYPE	2017 EXPRESS 2500 PASSENGER					
Method of Shipment	DELIVER/UPFIT					
Ship to Attention of:	RICK DI RENZO					
RO #						
STOCK #	NJ CONTRACT # A88229					
Comments:	1234					
Item	Quantity	Part No.	Description	UM	Price	Total
5	1	CG23406	2017 EXPRESS 2500 PASSENGER		\$	22,890.00
		L20	VORTEC 4.8L V8 ENGINE			
		MYD	6-SPD AUTO TRANSMISSION			
		UEO	ON STAR DELETE			
		MYB	6 SPD AUTOMATIC W/TOW-HAUL MODE			
		1LS	1LS PACKAGE			
		V14	AUXILIARY TRANS COOLER			
		DE5	OUTSIDE POWER HEATED MANUAL FOLDING			
			ADJUSTIBLE MIRRORS-NO TURN SIGNAL			
		BA3	DELUXE CONSOLE			
		B30	COLOR KEYED CARPET			
		NP5	LEATHER WRAPPED STEERING WHEEL W/ZQ3			
		ZQ3	CONV PACKAGE-TILT WHEEL-CRUISE			
		C69	REAR AIR/HEAT		\$	783.00
		TR9	AUXILIARY LIGHTING		\$	135.00
		UVC	REAR REVERSE CAMERA-DISPLAY IN NAV SCREEN		\$	180.00
		8X1	LABEL-FASTEN SAFETY BELTS		\$	1.80
		RB	GRID STYLE RUNNING BOARDS		\$	675.00
					\$	24,664.80

R# 14-17

**RESOLUTION AWARDING CONTRACT FOR
PURCHASE OF OFFICE SYSTEM
FOR THE DEPARTMENT OF PUBLIC SAFETY POLICE DIVISION**

WHEREAS, the City has the need to purchase office system equipment for use by the Division of Police, in the Department of Public Safety; and

WHEREAS, in accordance with NJSA 40A:11-12, the City may award a contract without public advertising for bids when purchasing under any contract entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, there exist New Jersey State Contracts for said equipment from various vendors, and it is the recommendation of the Public Safety Director that the brand of equipment, as detailed in Attachments A, annexed hereto, will best meet the needs of the Department; and

WHEREAS, the Chief Financial Officer of the City of Long Branch has certified, in accordance with the Certification of Funds Form attached hereto, that funds are available for this purchase from Appropriation Line Item 6-01-062-309 in the amount of \$47,228.40.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Long Branch that a contract is awarded to **Garden State Office Systems** for purchase of office system equipment as detailed in attached quote, in accordance with the terms and conditions on **New Jersey State Contract # A41261**, for a sum not to exceed **\$47,228.40**.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute any and all necessary document pursuant to said award.

OFFERED: Sirianne
SECOND: Pallone
AYES: 5
NAYES: 0
ABSENT: 0
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, RICHARD L. SCARLETT, PRINCIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING
TO BE A TRUE, COMPLETE AND CORRECT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON 1-16-17
IN WITNESS WHEREOF, I HAVE HERETO SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY THIS 14 DAY OF JANUARY 2017
Richard L. Scarnett
PRINCIPAL CLERK, E.E.C.

**CITY OF LONG BRANCH
OFFICE OF THE FINANCE DIRECTOR
344 BROADWAY
LONG BRANCH, NJ 07740**

CERTIFICATION OF CHIEF FINANCIAL OFFICER

As the Chief Financial Officer of the City of Long Branch, I certify that funds are available for award of the following contracts/agreements:

OFFICE SYSTEM COMUNICATIONS EQUIPMENT PUBLIC SAFETY POLICE

Said contract being made as follows:

GARDEN STATE OFFICE SYSTEMS \$47,228.40

Said funds being available in the form of:

6-01-062-309, \$47,228.40



Michael Martin, Chief Financial Officer

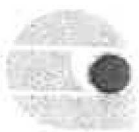
1/4/17
Date

PRICE QUOTATION

Quote # 01-063016-01R1

Garden State Office Systems & Equipment is a Category 2 Approved Small Business

PAGE 1 of 1



**GARDEN STATE
OFFICE SYSTEMS
& EQUIPMENT**

**Space
Saving
Solutions**

For your needs, we have no reason to recommend anything but the best possible filing and storage system - **WE HAVE THEM ALL**

TO: Long Branch Police
334 Broadway
Long Branch, NJ 07740

Date: Revised - December 21, 2016

Terms: NET 30 DAYS

For MasterCard or Visa Method of Payment -
ADD 3%.

We propose to furnish the material specified below at the prices quoted and under the conditions stated below and on the reverse side hereof.

Required by: Sgt. Brian Garrett / Lt. Shirley

Email: bgarrett@longbranch.org

State Contract LINE #	Quantity	Catalog No.	DESCRIPTION	Unit	Per	Price
N.J. State Contract #A41261 Expires 4/14/2019						
70	1	195947.7	Base Unit	\$21,296.80	Ea.	\$21,296.80
74	1	540735.8	Emergency Service Switch	372.80	Ea.	372.80
79	1	5220140	Standing Work Counter	728.00	Ea.	728.00
98	22	196034.3	Legal Tray Carriers	447.20	Ea.	9,838.40
141	1	350241	T-O Controller	288.00	Ea.	288.00
149	1	531776.3	Overhead Light	1,037.60	Ea.	1,037.60
162	1	1180348.0	Overlay Index	56.80	Ea.	56.80
167	1	6054803	Imbalance Indicator	150.40	Ea.	150.40
175	154	TR-LG	Legal Trays	87.40	Ea.	13,459.60
State Contract NET:						\$47,228.40

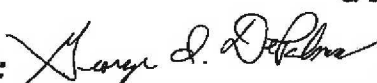
F.O.B. FACTORY

Subject to our credit department approval, this quotation is made for immediate acceptance and is subject to change without notice. If based on specially printed forms, it presupposes your acceptance of overruns or underruns not exceeding 10% of quantity ordered. Deliveries are subject to delays from fire, strikes, other causes beyond our control. We reserve the right to correct clerical errors. Orders resulting from this quotation are subject to the conditions

This quotation is being submitted in duplicate for your convenience. To order the items listed, merely sign and return one copy signifying your acceptance.

Quotations which include Inside Delivery also include storage for up to 30 days at a local warehouse. Charges for storage beyond 30 days will be prepaid and added to the final invoice.

**GARDEN STATE OFFICE SYSTEMS
& EQUIPMENT**

By:  **GEORGE I. DE PALMA**

Accepted by: _____

Email: gdepalma@gsos-solutions.com
Office: 115 Campus Drive, Edison, NJ 08837-3937
Telephone: (732) 968-9200 X14 • Fax (732) 968-4822
www.gardenstateofficesystems.com

Date: _____

CONDITIONS OF CONTRACT

- (1) It is agreed by the purchaser that this contract, when accepted by the seller is not subject to cancellation or to any verbal agreement or condition not stipulated in writing on it, and that
- (2) Title to the goods described on the face hereof shall not pass until the purchase price is paid in full and purchaser hereby grants a security interest in said goods to secure payment and performance to seller. It is mutually agreed that the billing of such goods is for convenience only; and does not carry title with it, and that
- (3) In case of default of payment, or in case of removal of said goods or any part thereof without the consent of the seller, or in the event the purchaser shall mortgage or part with the possession of said property, voluntarily or involuntarily, without the consent of the seller, the latter shall have the right to resume immediate possession of same wherever it may be found, and remove it with or without process of law, and may declare this agreement terminated and may retain all money paid hereunder as liquidated damages and rental for said goods. In the event a claim is placed in an attorney's hands for collection or in the event of litigation, a reasonable attorney's fee and cost shall be added thereto, and that
- (4) In the event that sale, use or rental of the merchandise herein is subject to any Federal, State, Municipal or other tax, now or hereafter enacted, the amount of any such tax shall be added to the purchase or rental price.
- (5) The size and weight of equipment requires careful assessment of the space and floor load capabilities and local building code requirements by the end-user or customer for the location where Equipment is to be installed. It is the end-user's or customer's sole responsibility to determine if surveys of the installation location need to be performed to meet the load capabilities and/or building codes.
- (6) The seller shall not be liable for any delay in shipment or for failure to deliver the goods covered hereunder because of fire, strikes, war or other emergency, whether national or state, or due to controls, laws or regulations issued by any Nation or State, or any political sub-division thereof, or other causes beyond its control. IN NO EVENT SHALL THE SELLER BE LIABLE FOR INDIRECT OR CONSEQUENTIAL DAMAGES SUCH AS BUT NOT LIMITED TO LOSS OF ANTICIPATED PROFITS OR OTHER ECONOMIC LOSS IN CONNECTION WITH OR ARISING OUT OF THE EXISTENCE, FURNISHING, FAILURE TO FURNISH, FUNCTIONING OR CUSTOMER'S USE OF THE GOODS.
- (7) All claims for shortage must be made within five (5) days from receipt of goods.
- (8) RENTAL AGREEMENT (applicable if this order covers rental of equipment only.) I, (we) agree to rent the said machine(s) for the period specified on the face hereof, if said machine(s) is (are) not returned to seller at the expiration of such stipulated period, I, (we) agree that the rental shall continue, on the same terms and conditions until said machine(s) has (have) been returned to the seller and I, (we) further agree to pay promptly any rental accruing for such additional rental period, I (we) also agree to be responsible for the machine(s) covered by this order and to indemnify the seller for the loss, damage or destruction of said machine(s) due to any cause whatsoever.
- (9) Any Equipment sold hereunder is warranted to be in satisfactory operating condition when delivered. Should any part prove defective in material or workmanship during the warranty period, replacement of same will be made without charge. Mechanical adjustments will be provided without charge during the warranty period. Buyer shall permit full and free access to perform these services when equipment is not portable; otherwise, Buyer shall at its expense return equipment for service. This warranty does not include replacement of parts due to misuse, neglect, damage, burned-out motors or fuses.

THE FOREGOING WARRANTY AND LIMITATIONS ARE EXCLUSIVE REMEDIES AND ARE IN LIEU OF ALL OTHER WARRANTIES EXPRESS OR IMPLIED INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSE.
- (10) To the extent any other written agreement between the parties specifically covering the sale of goods or rental of equipment is inconsistent herewith, such other written agreement shall take precedence over these standard conditions.
- (11) The laws of the State of New Jersey shall apply.

R # 15-17

RESOLUTION AUTHORIZING LEASE AGREEMENT WITH KONICA MINOLTA BUSINESS SOLUTIONS USA TO PROVIDE ONE (1) NEW COPIER SUPPLIES AND MAINTENANCE FROM NEW JERSEY STATE CONTRACT G-2075/40464 FOR THE DETECTIVE DIVISION OF THE POLICE DEPARTMENT

WHEREAS, the Director of Public Safety and the Purchasing Agent for the City of Long Branch has recommended to the City Council of the City of Long Branch that the City enter into an agreement with Konica Minolta Business Solutions USA to lease one (1) new copier and maintenance for a period of sixty months and:

WHEREAS, under this agreement the City will realize a savings of approximately \$1,262.00 in its copier, supplies and maintenance costs a year, in addition to substantial printer, fax, and paper costs.

NOW THEREFORE BE IT RESOLVED, that the Mayor of the City of Long Branch is hereby authorized to enter into this rental agreement with Konica Minolta Business Solutions USA in this referenced matter pursuant to the terms and conditions of New Jersey State Contract # G-2075/40464.

OFFERED: Simanne
SECOND: Pallone
AYES: 5
NAYES: 0
ABSENT: 0
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH

I, KATHY L. SCHMELZ, MUNICIPAL CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON 1-10-17

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 11TH DAY OF JANUARY 2017

Kathy L. Schmeltz

**A Proposal For
City of Long Branch (PD)**

Office Printing Systems



**Presented By:
Monica Aguirre**



**A Proposal By:
KONICA MINOLTA BUSINESS SOLUTIONS USA
517 Route 1 South, Suite 5000, NJ 08830**

KONICA MINOLTA BUSINESS SOLUTIONS USA
517 Route 1 South, Suite 5000,
NJ 08830

12/19/2016

City of Long Branch
Police Department
344 Broadway
Long Branch, NJ 07740

Dear Lt. Shirley

Thank you for the opportunity to provide a solution for your document workflow needs. In keeping with our tradition, I would present to you a cost effective solution that takes care of your needs.

This solution provides:

- Energy savings.
- Color capabilities.
- Color or BW booklet making
- The ability to do color network scanning.
- Ability to scan to email or desktop folder.
- Ease of use for multiple users.

Konica Minolta Business Solutions U.S.A., Inc. (KMBS) is one of the fastest growing document solutions providers in the country. Our Green initiatives are way above and beyond industry requirements and standards. Our exclusive Simitri HD toner with finer and more uniform particles fuses at lower temperatures to create sharper images and more legible text.

For your peace of mind, all our equipment comes with Konica Minolta's Customer Confidence Guarantee that allows you to replace any defective product with a current model.

Thank you again for considering KONICA MINOLTA BUSINESS SOLUTIONS USA and Konica Minolta. Please do not hesitate to call me if you have any questions about this proposal or if you wish an additional presentation.

Regards,

Monica Aguirre
Named Account Executive- GES Specialist
KONICA MINOLTA BUSINESS SOLUTIONS USA



An Overview of Konica Minolta

With over 41,000 worldwide employees and cutting-edge research programs, Konica Minolta Business Solutions, U.S.A., Inc., is a leader in enterprise content management, technology optimization and cloud services. Recognized for seven consecutive years as a #1 Brand for Customer Loyalty by Brand Keys, clients trust Konica Minolta to help them envision how they can achieve their goals and deliver innovative solutions to give shape to their ideas.



Our Vision

To be acknowledged by our customers as a leader, utilizing innovative technology, quality services and unique solutions, to add unmatched value to the global society always focused on protecting the environment for a prosperous future generation.



Our Company

Konica Minolta Business Solutions U.S.A., Inc. is a leader in enterprise content management, technology optimization and cloud services. Our solutions help organizations improve their speed to market, manage technology costs, and facilitate the sharing of information to increase productivity.



Our Products

Konica Minolta offers a broad range of solutions to optimize organizational performance via a comprehensive suite of products and services comprised of industry-leading multifunctional product (MFP) technology, G7 Certified color digital presses, best-of-breed software, IT management and consulting services.

› Office Systems › Print Production › Printers › Wide Format



Our Services

Konica Minolta delivers cutting-edge services and support to keep your business ahead of the curve, including:

Optimized Print

IT Services

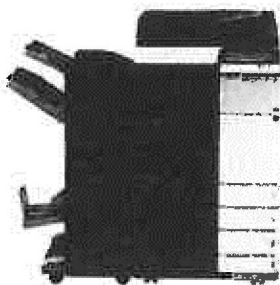
Digital Solutions



Our Awards

Konica Minolta has received many awards and recognition over the years, including being recognized as a #1 Brand for Customer Loyalty by Brand Keys for seven consecutive years. The company has been awarded "MFP (multifunction peripheral) Line of the Year" by Buyers Laboratory LLC, and named to the Dow Jones Sustainability World Index.

Bizhub C368



Investment Includes:

- 36 page per minute color copy and network printing system
- DF-629 Reverse Automatic Document Feeder
- FK-514 Fax Kit (Supports 1st & 2nd fax line – no mount kit required)
- FS-534 50 Sheet Stapling Finisher (Includes RU-513)
- PC-210 2 Way Paper Feed Cabinet (2 x 500 sheet universal tray)
- WT-506 Working Table
- Bizhub Secure
- Delivery, Installation and Training
- Customer One Guarantee

Power Requirements



Examples:
bizhub 223,
263, 363,
423, 501,
C35, C224,
C264, C364,
All Desktop
devices

Item Description

Bizhub C368 Copier/Printer/Scanner/Fax - Includes PS, PCL & XPS Controller, 2 GB Standard Memory, Duplex Unit, 250 GB HDD, USB Interfaces for Scan-to-USB Thumb Drive/Print-from-USB Thumb Drive, USB Local Printing, Optional Authentication Device Connection, Service USB Firmware Updates, Developer Unit, and Drum Unit.

NJ State Contract G-2075/40464

Lease Term Agreement 60 month: (SIN 51-58)

60 month lease payment for the Bizhub C368 \$187.40 a month.

Service Contract per NJ State Contract G-2075/40464 (SIN 51-57)

Includes all parts, labor, service calls and supplies. Excludes paper and taxes. Average response time of 4.0 hours.

1. Service Contract is for the Bizhub C368 for 60 month at \$19.53
 - a. 2,100 B/W copies included
 - i. Overage B/W CPC @0.0093
2. Flat Color CPC @.0747

City of Long Branch (PD) Township PO information

Purchase Order must have the following information

3. Contract Number GSA Contract G-2075/40464
4. Include on the PO line items listed on the excel sheet below ↓

QUANTITY	ITEM NUMBER	ITEM DESCRIPTION
1	A7PU012 / MXA87AWY1KMUS	bizhub C368 COPIER/PRINTER
1	7670525506	Delivery Charge - Level 1
1	7640018094	Basic Network Service - BNS04
1	A87RWY1	DF-629 Reverse Automatic Document Feeder
1	76400156757	Bizhub Secure
1	A3EPWY2/A87JWY1	FS-534 50-Sheet Stapling Finisher (Includes RU-513)
1	A2XMWY8	PC-210 2 way Paper Feed Cabinet (2 x 500 Sheet universal tray)
1	A0W4WY3	WT-506 Working Table
1	A883011	FK-514 Fax Kit (Supports 1st & 2nd fax line - no mount kit required)

5. 60 month (SIN 51-58) Lease for the Bizhub C308e in the amount of \$187.40 (*Please include SIN number on PO)
6. On the PO please include the delivery address, contact name and telephone number (where the copier is being delivered).
7. We need a copy of your tax exempt form (not needed I have a copy)
8. Service Contract (SIN 51-57) is for the Bizhub C368 for 60 month at \$19.53 (*Please include SIN number on PO)
 - a. 2,100 B/W copies included
 - i. Overage B/W CPC @0.0093
 - ii. Flat Color CPC @.0747

16-17

**RESOLUTION
2017 TEMPORARY BUDGET**

WHEREAS, it is necessary to make appropriations to provide for the period between the beginning of the fiscal year and the adoption of the 2017 Budget, and,

WHEREAS, N.J.S.A. 40A: 4-19 allows for the creation of such appropriations, not to exceed 26.25% of the total of the appropriations made for all purposes in the budget of the preceding fiscal year, excluding, in both instances, appropriations made for Interest and Debt Redemption charges, Capital Improvements and Public Assistance, and,

WHEREAS, the Director of Finance has compiled a Temporary budget in conformity with N.J.S.A. 40A: 4-19, and,

WHEREAS, said appropriations, before provision for Interest and Debt Redemption charges, Public Assistance, and Capital Improvement Fund total \$11,771,721.00, to which is added Interest and Debt Redemption charges, Capital Improvement Fund and Public Assistance appropriations totaling \$3,037,279.00, for a total Temporary Budget \$14,809,000.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Long Branch that the attached list of appropriations totaling \$14,809,000.00 be, and the same is, hereby adopted as the Temporary Budget of the City of Long Branch for the year 2017.

OFFERED: Sinclair
SECOND: Ballone
AYES: 5
NAYES: 0
ABSENT: 0
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, KATHY L. SCHAEFF, MUNICIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING
TO BE A TRUE, COMPLETE AND CORRECT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON 5-12-17
IN WITNESS WHEREOF, I HAVE HEREUNTO SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY, THIS 12th DAY OF MAY, 2017.

[Handwritten signature]

TEMPORARY BUDGET CALCULATION FOR 2017

ADOPTED BUDGET 2016		\$ 55,754,744.28
LESS PRIOR YEAR APPROPRIATIONS FOR: INTEREST AND DEBT REDEMPTION CHARGES:		
MUNICIPAL	\$ 5,591,406.00	
CAPITAL IMPROVEMENTS	\$ 495,800.00	
		<u>6,087,206.00</u>
BASE ON WHICH TEMPORARY BUDGET IS CALCULATED		\$ 49,667,538.28
MAXIMUM TEMPORARY BUDGET PERCENTAGE		26.25%
TWENTY SIX AND 25/100 PERCENT INCREASE		<u>\$ 13,037,728.80</u>
JANUARY 10 TEMPORARY BUDGET	\$ 14,809,000.00	\$ 14,809,000.00
LESS CURRENT YEAR APPROPRIATIONS FOR:		
DEBT SERVICE	\$ (2,932,279.00)	
CAPITAL IMPROVEMENTS	\$ (105,000.00)	
		<u>\$ (3,037,279.00)</u>
TOTAL TEMPORARY BUDGET JANUARY 10 SUBJECT TO MAX		<u>\$ 11,771,721.00</u>
BELOW ALLOWABLE MAX		<u>\$ 1,266,007.80</u>

The 2017 Temporary budget is within maximum allowances.

After January 10, 2017 we will be making additions to the Temporary budget, possibly as early as the next regular meeting on January 24, 2017.

These future items are added as the amounts are more accurately known and by passing these Emergency Temporary Appropriations you, as the Council, agree that they will be incorporated in the regular 2017 Budget as adopted.

Budget Appropriations			
	2016 TEMPORARY BUDGET APPROPRIATIONS	2016 ADOPTED BUDGET APPROPRIATIONS	2017 TEMPORARY BUDGET APPROPRIATIONS
a) Operations - within "CAPS"			
General Administration			
Office of the Chief Executive - Mayor			
Salaries and Wages	18,107.00	70,669	18,551
Other Expenses	2,205.00	8,300	2,179
Office of the Chief Administrator			
Salaries and Wages	110,462.00	420,806	110,462
Other Expenses	3,497.00	13,320	3,497
Miscellaneous Other Expenses (Vet. Service Officer)	751.00	8,860	2,326
Miscellaneous Other Expense (Green City)	1,868.00	7,115	1,868
Miscellaneous Other Expense (IT Services)	28,061.00	119,980	31,495
Miscellaneous Other Expenses (Special Events)	17,083.00	95,000	50,000
Division of Personnel			
Salaries and Wages	31,717.00	124,000	32,550
Other Expenses	630.00	2,400	630
Central Switchboard			
Salaries and Wages	13,173.00	51,200	13,440
Office of Emergency Management			
Salaries and Wages	1,969.00	7,500	1,969
Other Expenses	11,331.00	43,164	40,000
Office of the City Council			
Salaries and Wages	4,594.00	17,500	4,594
Other Expenses	1,037.00	3,950	1,037
Office of the City Attorney			
Salaries and Wages (Prosecutor / Asst City Attorney)	7,875.00	30,000	7,875
Other Expenses	144,375.00	550,000	144,375
Misc. -Other Expenses (Labor Counsel)	26,250.00	100,000	26,250
Misc. -Other Expenses (Planning Board Attorney)	2,625.00	10,000	2,625
Misc. -Other Expenses (Zoning Board Attorney)	2,625.00	10,000	2,625
Misc. -Other Expenses (Prosecutor / Asst City Attorney)	1,313.00	5,000	1,313
Misc. - Other Expenses (Retainer City Attorney)	7,875.00	30,000	7,875
Office of the City Clerk			
Salaries and Wages	47,883.00	196,000	51,450
Other Expenses	6,320.00	27,375	7,186
Misc- Other Expenses	13,041.00	49,680	13,041
Department of Finance			
Office of the Director			
Salaries and Wages	101,106.00	197,000	51,713
Other Expenses	6,563.00	25,000	6,563
Division of Accounts and Control			
Salaries and Wages	105,659.00	390,000	102,375
Other Expenses	13,171.00	50,175	13,171

Misc. Other Expenses (Audit Services)	20,974.00	79,900	20,974
Office of the Tax Collector			
Salaries and Wages	50,501.00	197,000	51,713
Other Expenses	6,090.00	23,000	6,038
Division of Purchasing			
Salaries and Wages	49,604.00	193,500	50,794
Other Expenses	1,989.00	6,630	1,740
Central Reproduction			
Other Expenses	1,733.00	6,600	1,733
Central Postage			
Other Expenses	19,031.00	72,500	19,031
Insurance			
Employee Group Health	1,190,438.00	4,604,000	1,208,550
Health Benefit Waiver	11,813.00	80,000	
General Liability	315,000.00	837,458	400,000
Workers Compensation	304,851.00	1,066,520	400,000
Department of Public Works			
Office of the Director			
Salaries and Wages	95,019.00	395,000	103,688
Other Expenses	9,581.00	30,150	7,914
Division of Street Construction & Maintenance			
Salaries and Wages	276,534.00	1,065,000	279,563
Other Expenses	68,513.00	261,805	68,671
Office of the City Engineer			
Other Expenses	42,000.00	160,000	42,000
Municipal Garage			
Salaries and Wages	107,045.00	424,000	111,300
Other Expenses	105,000.00	481,550	126,407
Division of Parks			
Salaries and Wages	68,305.00	270,850	71,048
Other Expenses	14,044.00	54,636	14,342
Miscellaneous Other Expense			
Division of Public Facilities			
Salaries and Wages	226,346.00	917,000	240,713
Other Expenses	41,213.00	165,850	43,536
Misc. Other Expenses			
Division of Solid Waste / Recycling			
Salaries and Wages	316,725.00	1,255,000	329,438
Other Expenses	6,825.00	26,000	6,825
Disposal Costs (Sanitation and Recycling)			
Other Expenses	357,446.00	1,381,700	357,446
Department of Public Safety			
Office of the Director			
Salaries and Wages	50,296.00	199,268	52,308
Other Expenses	118.00	4,450	1,168
Division of Police			

Salaries and Wages	2,566,359.00	10,388,000	2,726,850
Other Expenses	256,647.00	649,327	350,000
Police Dispatch			
Salaries and Wages	98,988.00	403,000	105,788
School Traffic Guards			
Salaries and Wages	45,400.00	153,000	40,163
Other Expenses	344.00	1,310	344
Traffic Control			
Salaries and Wages	57,810.00	230,000	60,375
Other Expenses	6,409.00	24,416	6,409
Miscellaneous Other Expense (Parking Meters)	13,716.00	90,000	23,825
Division of Fire			
Salaries and Wages	594,479.00	2,350,000	616,875
Other Expenses	151,942.00	198,039	75,000
Miscellaneous Other Expense (Chiefs Honorariums)	0.00	5,500	1,444
Miscellaneous Other Expense (Appraisals)	3,938.00	15,000	3,938
Fire House Rental	8,426.00	32,100	8,426
Miscellaneous Other Expenses	4,200.00	16,000	4,200
Contribution to Volunteer First Aid Squads			
Other Expenses	17,325.00	69,000	0
Division of Fire			
Uniform Fire Safety			
(Chapter 383, P.L. 1983)			
Salaries and Wages	122,116.00	483,812	127,001
Other Expenses	6,799.00	25,900	6,799
Miscellaneous Other Expense	34,952.00	133,150	34,952
Department of Health			
Office of the Director			
Salaries and Wages	100,000.00	470,000	123,375
Other Expenses	38,532.00	48,552	13,007
Miscellaneous Other Expenses			
Bloodborne Pathogen Immunization	446.00	1,700	446
Animal Control Subsidy (to Trust)	60,375.00	260,000	68,250
Public Health Consortium	9,000.00	50,000	13,125
Bureau of Welfare			
Miscellaneous Other Expenses (Reloc)	2,363.00	9,000	2,363
Department of Recreation			
Office of the Director			
Salaries and Wages	92,253.00	360,000	94,500
Other Expenses	7,271.00	27,775	7,291
Miscellaneous Other Expense	4,045.00	15,410	4,045
Bureau of Recreation			
Salaries and Wages	19,845.00	78,624	20,639
Other Expenses	10,903.00	42,036	11,034
Miscellaneous-Other Expenses (celebrations)	8,258.00	32,150	8,439
Bureau of Conservation (Beaches)			
Salaries and Wages	0.00	728,000	25,000
Other Expenses	50,000.00	135,805	75,000

Misc. Other Expenses			
Office of Senior Citizen Activities			
Salaries and Wages	10,489.00	77,000	20,213
Other Expenses	5,434.00	22,700	5,959
Environmental Commission			
Other Expenses	118.00	450	118
Miscellaneous Other Expense (Grant Match)	1,050.00	4,000	1,050
Office of Cable Television Commission			
Other Expenses	5,980.00	23,600	6,185
Long Branch Arts Council			
Other Expenses	5,513.00	21,000	5,513
Urban Enterprise Zone			
Salaries and Wages	7,875.00	30,000	7,875
Other Expenses	861.00	3,280	861
Long Branch Parking Authority			
Other Expenses	666.00	2,500	0
Statutory & Other Agencies			
Planning Board			
Other Expenses	1,925.00	7,335	1,925
Misc. - Other Expenses (Retainer)	1,575.00	6,000	1,575
Zoning Board of Adjustment			
Other Expenses	1,689.00	6,435	1,689
Misc. - Other Expenses (Retainer)	3,150.00	12,000	3,150
Department of Building & Development			
Office of the Director			
Salaries and Wages	32,064.00	135,353	35,530
Other Expenses	1,937.00	7,380	1,937
Miscellaneous Other Expense (Demolition)	2,363.00	60,000	15,750
Office of the Construction Code Official			
Salaries and Wages	124,080.00	491,800	129,045
Other Expenses	6,115.00	23,296	6,115
Miscellaneous Other Expense	45,071.00	171,700	45,071
Office of Planning			
Salaries and Wages	75,037.00	299,500	78,619
Other Expenses	2,268.00	8,640	2,268
Miscellaneous-Other Expenses (Redevelopment)	44,825.00	220,000	57,750
Office of the Tax Assessor			
Salaries and Wages	50,810.00	201,000	52,763
Other Expenses	1,667.00	7,080	1,859
Miscellaneous Other Expenses	18,273.00	69,709	18,299
Revaluation			
Municipal Court			
Salaries and Wages	106,824.00	420,000	110,250
Other Expenses	41,477.00	167,041	43,848
Municipal Public Defender			
Salaries and Wages	5,775.00	22,000	5,775

Unclassified:			
Utilities:			
Electricity	47,260.00	225,000	59,063
Telephone	49,875.00	190,000	49,875
Natural Gas	22,313.00	92,000	75,000
Street Lighting	118,125.00	450,000	118,125
Fire Hydrant Service	52,500.00	201,000	52,763
Water	11,813.00	48,000	12,800
Other (specify)			
Sewer	2,494.00	13,000	3,413
Diesel Fuel	66,938.00	255,000	66,938
Gasoline	78,750.00	300,000	78,750
Accumulated Leave Compensation			
Salaries and Wages	157,500.00	600,000	200,000
=====	=====	=====	=====
Total Operations (Item 8(A)) within "CAPS"	10,094,570.00	39,335,165	10,806,192
=====	=====	=====	=====
B. Contingent			
=====	=====	=====	=====
Total Operations Including Contingent- within "CAPS"	10,094,570.00	39,335,165	10,806,192
=====	=====	=====	=====
Deferred Charges and Statutory Expenditures- Municipal within "CAPS"			
DEFERRED CHARGES:			
Emergency Authorizations			
STATUTORY EXPENDITURES:			
Public Employees Retirement System		1,181,440	
Social Security System (O.A.S.I.)	249,375.00	997,500	261,844
Police & Firemen's Retirement System of New Jersey		2,918,194	
Defined Contribution Retirement Plan	3,938.00	10,000	2,625
Unemployment Insurance		50,000	
=====	=====	=====	=====
Total Deferred Charges and Statutory Expenditures-Municipal within "CAPS"	253,313.00	5,157,134	264,469
=====	=====	=====	=====
Total General Appropriations for Municipal Purposes within "CAPS"	10,347,883.00	44,492,299	11,070,661
=====	=====	=====	=====
(A) Operations - Excluded from "CAPS"			
Maintenance of Free Public Library	391,130.00	1,510,810	396,588
Employee Group Health			
Disposal Costs (Sanitation and Recycling)			

Other Expenses (Recycling)	11,550.00	44,000	11,550
Special Emergency Appropriation (Sandy)			
Total Other Op Excluded From Caps	402,680.00	1,564,810	408,138
West Long Branch Finance Dept			
Salary and Wage		50,000	13,125
Other Expenses		15,000	3,938
Implementation of "911" System			
Other Expenses		111,902	
Total Interlocal Municipal Service Ag.	0	176,902	46,437
State and Federal Programs Off-Set by Revenues			
State of New Jersey			
Department of Environmental Protection			
Clean Communities Grant			
County Grant			
Monmouth County Office on Aging			
Senior Citizen Program			
Monmouth County Share	25,000.00	25,000	25,000
City Share	58,140.00	221,485	221,485
State of New Jersey			
Department of Motor Vehicle			
Drunk Driving Enforcement			
State Grant			
Safe and Secure Communities Grant		60,000	
State of New Jersey			
Urban Enterprise Zone Administration			
UEZ Administrative Budget			
UEZ Security Phase X			
Summer Shuttle Project			
Year-Round Shuttle Project			
Marketing and Business Development		58,500	
West End Gazebo Project			
Digital Communications Project			
Administration 2013-14			
Police Security			
State of New Jersey			
Division of Criminal Justice			
Body Armor Replacement		7,825	
U. S. Department of Justice			
Office of Justice Programs			
Edward Byrne Memorial Justice Assistance Grant			
State of New Jersey			
Recycling Tonnage Grant		44,027	
US Department of Justice			
Bulletproof Vest Partnership		6,315	

State of New Jersey			
Cops in Shops Grant			
2014 COPS Hiri Hiring Program			
Federal Share	54,888.00	208,333	
Local Share	66,800.00	254,478	
County of Monmouth			
Municipal Open Space Project			
Troutmans Creek			
County of Monmouth			
Lake Takanassee Bank Stabilization			
County of Monmouth			
Emergency Performance Grant		5,000	
Green Acres Grant Manahasset Creek Park		312,000	
Total State and Federal Programs Off-Set by Revenues	204,828.00	1,202,863	246,485
Total Operations Excluded from "CAPS"	607,308.00	2,934,875	701,059
Capital Improvements - Excluded from "CAPS"			
Capital Improvement Fund	100000	400,000	105,000
Capital Projects:			
Acquisition of Equipment:			
Department of Recreation			
Bureau of Conservation (Beach)		27,000	
Department of Public Safety			
Division of Fire			
Division of Police			
Office of Emergency Management (OEM)			
Division of Buildings and Grounds			
Emergency Generator Annex Building		68,800	
Brighton Avenue			
Dept. of Public Works			
Acquisition of Equipment			
Total Capital Improvements Excluded from "CAPS"	100,000.00	495,800	105,000
Municipal Debt Service Excluded form "CAPS"			
Payment of Bond Principal	1,815,000.00	2,990,000	1,910,000
Payment of Bond Anticipation Notes	200,000.00	61,000	100,000
Interest on Bonds	430,480.83	1,338,793	500,000

Interest on Notes	68,800.00	68,800	370,930
Interest on Tax Anticipation Notes			
Interest and Principal on Green Trust	35,000.00	120,217	51,349
Interest and Principal on Unsafe Bldg. Demo Grant (DCA)			
Payment of Special Emerg. Note Principal		1,000,000	
Interest on Special Emergency Notes		12,596	
Total Municipal Debt Service - excluded from "CAPS"	2,549,280.63	5,591,406	2,932,279
Deferred Charges - Municipal- Excluded from "CAPS"			
(1) DEFERRED CHARGES			
Emergency Authorizations		82,000	
Special Emergency Auth 5 Yr (40A:4-56)		140,000	
Deferred Charges to future taxation-Unfunded			
Total Deferred Charges - Municipal- Excluded from "CAPS"	0	222,000	0
Total General Appropriations for Municipal Purposes Excluded from "CAPS"	3,256,588.63	9,243,681	3,738,338
Total General Appropriations - Excluded from "CAPS"	3,256,588.63	9,243,681	3,738,338
Subtotal General Appropriations (Items (H-1) and (O))	13,604,471.63	53,736,180	14,809,000
Reserve for Uncollected Taxes	0	2,018,564	
Total General Appropriations	13,604,471.63	55,754,744	14,809,000
		ok to budget	

R# 17-17

RESOLUTION
APPROVAL PAYMENT OF BILLS

WHEREAS, the City Council of the City of Long Branch have examined the bills and the vouchers therefore that are contained on the attached list.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Long Branch that the payment of bills set forth on the attached list are hereby approved.

MOVED: Simanni

SECONDED: Pallone

AYES: 5

NAYES: 0

ABSENT: 0

ABSTAIN: 0

I hereby certify the foregoing to be a true
copy of a resolution adopted by the City Council
at their Regular meeting held on

1-10-17

IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the official seal of the City
of Long Branch, Monmouth County, New Jersey
this 11th day of JANUARY, 2017

Kathy L. Schmelz

Kathy L. Schmelz, RAC
City Clerk

PUBLIC NOTICE

Notice is hereby given that the following bills will be submitted for payment approval as of January 10, 2017. The original bills are on file in the Office of the Director of Finance of the City of Long Branch between the hours of 8:30 A.M. and 4:30 P.M. Monday through Friday.

A.C. Moore	Supplies for Holiday Party - Senior Affairs - 12/16/16	20.43	
All Hands Fire Equipment	Uniform Gloves & Hoods - Fire	1,155.00	
All Hands Fire Equipment	Training Center Use - Fire	200.00	
AT&T	Telephone - Central - Bills Dated 12/9/16	38.26	
AW Direct Inc.	Vehicle Parts & Supplies - Public Works	380.22	
Barnabas Health Corp. Care	Rabies Test - Animal Control Officers - Health	270.00	
Batteries & Bulbs	Batteries - Police	139.75	
Beverly Baxter	Ceramic Supplies - Senior Affairs	265.30	
Bullet Lock & Safe Co, Inc.	Keys - Recreation	11.00	
CE Union	Registration for Continuing Education Seminar - K. Schmeltz - City Clerk - 12/16/16	89.00	
CF Associates	2016 Budget Software - Comptroller's Office	125.00	
City of Long Branch Clearing Account	To Reimburse Clearing Account	292,141.52	
City of Long Branch Clearing Account	To Reimburse Clearing Account	8,531.41	
City of Long Branch Clearing Account	To Reimburse Clearing Account - Payroll Dated 12/30/16	923,969.99	
City of Long Branch Payroll Agency Account	Payroll Dated 12/30/16	886,905.77	
City of Long Branch Payroll Agency Account	Payroll Dated 12/30/16 - FICA/Medicare	37,064.22	
City of Long Branch Trust Account	Budget Appropriation - Unemployment & Accumulated Sick	250,000.00	
Claudia Bento	Mileage Reimbursement - Tax Collector Course - Tax Collector's Office	132.60	
Concept Printing & Promotions	Office Supplies - Purchasing	1,205.00	
Conte's Car Wash	Car Washes - Various Departments - November 2016	450.00	
Danila Kawut	Expense Reimbursement - E-mail Blasts - December 2016	15.00	
DiFrancesco, Bateman, Coley Et Al	Professional Services - Tax Appeals - November 2016	2,994.84	Pmt. #3
Eric Reisher	Technical Support Services for Community Connections - Cable Commission - June - November	875.00	
Fine Fare	Food & Supplies for Various Events - Various Departments	308.27	
Fire Hooks Unlimited Inc.	Equipment - Various Departments	3,860.00	
Glenco Supply Inc.	Consumable Supplies - Traffic Control	2,342.50	
Greenbaum, Rowe, Smith & Davis	Professional Services - COAH Planning - November 2016	127.50	Pmt. #4
Greenbaum, Rowe, Smith & Davis	Professional Services - General Legal Services - November 2016	1,450.50	Pmt. #2
Greenbaum, Rowe, Smith & Davis	Professional Services - General Redevelopment - November 2016	2,805.00	Pmt. #5
Greenbaum, Rowe, Smith & Davis	Professional Services - Scott Kelly Litigation - November 2016	3,381.42	Pmt. #5
Jeffrey Elias Frankel	Refund - Overpayment of Taxes - Reso. #290-16	2,305.64	
Jersey Mike's Subs	Food for Haz Mat Training - Office of Emergency Management	259.40	
John Butow	Expense Reimbursement - Realtor Dues - Tax Assessor	330.00	
JPC Enterprises, Inc.	Janitorial Supplies - Public Facilities	500.95	
Knox Company	Radio Equipment & Maintenance - Fire Prevention	607.00	
Leon S. Avakian, Inc.	General Engineering - September - November 2016	1,450.00	Pmt. #1
Leon S. Avakian, Inc.	2016 NJDOT Municipal Aid Project Improvements - August - December 2016	7,531.25	Pmt. #3
Leon S. Avakian, Inc.	Emergency Generator Annex Building - August - December 2016	3,160.00	Pmt. #6
Long Branch Arts Council	Reimbursement - Art in the Park Musical Performance - 5/29/16	900.00	
Long Branch Chamber of Commerce	Rent - Recreation - December 2016	1,650.00	

* DENOTES PREPAY

** SUBJECT TO COMPLETION OF PAYMENT PACKAGE

Maser Consulting PA
Michael Martin
Mid-Atlantic Rescue Systems
Monmouth County Vocational School District
Mr. John
Municipal Information Systems Inc.
Municipal Record Service
New Jersey American Water Co.
New Jersey Natural Gas
Party Fair
Patrice Antonucci
Perry's Trophy Co.
Phoenix Advisors LLC
Provanage LLC
Public Agency Training Council
Rod the Uniform Tailor
Saker Shoprites, Inc.
SCS Engineers
Second Baptist Church
Shara Albans
Sickies Market LLC
Specialty Engine Rebuilding
Taste of Italy Market
Terri L. Turner
The Hungry Puppy
Todd Ruoff
Valley National Bank
Verizon
W.B. Mason Co, Inc.
Wage Works

Professional Services - Long Branch Zoning Map - October - November 2016
Mileage Reimbursement - Finance - 2015/16
Vehicle Parts - 2016 Ford Utility - Fire Safety Code
Food for Holiday Party - Senior Affairs - 12/16/16
Port-A-John Rentals - Parks - November 2016
Annual Support/Licensing for Road Runner Software - Building
Printed Supplies - Municipal Court
Water - Various Departments - Bills Dated 11/5 - 12/9/16
Gas - Various Departments - Bills Dated 11/9 - 12/13/16
Paper Goods & Decorations for Holiday Celebration - Senior Affairs - 12/16/16
Travel Reimbursement - CMFO Courses & Exam - Comptroller's Office
Custom Keyboxes, Nameplate & Plaques - Various Departments
Professional Services - Continuing Disclosure Agreement Fee - Finance
Computer Equipment & Supplies - Police
Registration for Seminar - D. Grawinski & C. Shirley - Police
Uniform Maintenance - C. Walls - Police
Food for Holiday Celebration - Senior Affairs - 12/16/16
Solid Waste System Study - September 2016
Full Page Ad - Mayor's Office
Refund - Overpayment of Taxes - Reso. #290-16
Supplies for Decorations for Bazaar Holiday Party - Senior Affairs
Rebuild Engine - Public Works
Assorted Breads for Holiday Celebration - Senior Affairs - 12/16/16
Mileage Reimbursement - Training - Municipal Court
Dog Food - Police - 4/5/16
Refund - Overpayment of Taxes - Reso. #290-16
Refund - Overpayment of Taxes - Reso. #290-16
Telephone Service - Various Departments - Bill Dated 12/11/16
Office Supplies - Various Departments
PSA Administration & Affac Fee - October - December 2016

	155.00	Pmt. #2
*	507.83	
	632.50	
	48.00	
	65.50	
	3,375.00	
	231.00	
*	3,363.65	
*	8,889.80	
	424.37	
	542.85	
	1,105.00	
*	1,150.00	
	710.00	
	590.00	
	57.00	
	715.71	
*	8,400.00	Pmt. #3
	250.00	
*	539.92	
	398.61	
*	7,876.20	
	360.00	
	92.83	
	257.94	
*	4,584.82	
*	716.63	
*	379.31	
	522.92	
	300.00	

TOTAL CURRENT

2,487,191.13

City of Long Branch Clearing Account
Greenbaum, Rowe, Smith & Davis
Jersey Shore Powersports
Leon S. Avakian, Inc.
Leon S. Avakian, Inc.
Leon S. Avakian, Inc.
Leon S. Avakian, Inc.
Leon S. Avakian, Inc.
Leon S. Avakian, Inc.
Leon S. Avakian, Inc.
Leon S. Avakian, Inc.

To Reimburse Clearing Account
Professional Services - Pier Design - November 2016
Vehicle Parts for 2016 Honda
2016-2017 Road Program - September - December 2016
Boardwalk Reconstruction - August - December 2016
Brighton Avenue Reconstruction - September - November 2016
Drainage Improvement - Dale Street - September - November 2016
Flood Controls Duckbill Valves - August - December 2016
Lake Takanassee Dredging - September - October 2016
Survey & Demolition of Branchport Site - August - September 2016
Plaza Court Drainage Improvements - September - October 2016

*	93,047.50	
	1,045.50	Pmt. #5
	2,384.45	
*	13,042.50	Pmt. #2
*	11,065.00	Pmt. #11
*	21,527.50	Pmt. #3
*	21,182.50	Pmt. #9
*	11,085.00	Pmt. #4
*	3,290.00	Pmt. #9
*	810.00	Pmt. #6
*	11,045.00	Pmt. #4

TOTAL CAPITAL

189,524.95

* DENOTES PREPAY

** SUBJECT TO COMPLETION OF PAYMENT PACKAGE

City of Long Branch Clearing Account
City of Long Branch Clearing Account
City of Long Branch Payroll Agency Account
City of Long Branch Payroll Agency Account
Cante's Car Wash
Mutt Mitt
Tomahawk Live Trap Co.

To Reimburse Clearing Account
To Reimburse Clearing Account - Payroll Dated 12/30/16
Payroll Dated 12/30/16
Payroll Dated 12/30/16 - FICA/Medicare
Cnr Wash - Animal Control - November 2016
Mutt Mitts - Health
Cage - Animal Control

* 18.75
* 5,569.88
* 5,179.64
* 390.24
* 18.75
956.25
101.39

TOTAL ANIMAL CONTROL

12,234.90

City of Long Branch Clearing Account
City of Long Branch Clearing Account
City of Long Branch Payroll Agency Account
City of Long Branch Payroll Agency Account
Fine Fare
Home Depot
Mr. John
New Jersey Natural Gas
Raleigh's Outdoor Décor
Saker Shoprites, Inc.

To Reimburse Clearing Account
To Reimburse Clearing Account - Payroll Dated 12/30/16
Payroll Dated 12/30/16
Payroll Dated 12/30/16 - FICA/Medicare
Supplies for Year End Meeting - Community Development
Holiday Decorations - Community Development
Port-A-John Rentals - Community Development - November 2016
Gas - Community Development - Bills Dated 11/9 - 12/13/16
Holiday Decorations - Community Development
Food for Year End Meeting - Community Development

* 382.47
* 5,826.72
* 5,412.65
* 414.07
86.82
19.70
298.00
* 382.47
6,519.06
221.74

TOTAL HUD

19,563.70

City of Long Branch Clearing Account
City of Long Branch Clearing Account
City of Long Branch Clearing Account
City of Long Branch Current Account
City of Long Branch Payroll Agency Account
City of Long Branch Payroll Agency Account
Doug Thormann
Glia Group, LLC
Greenbaum, Rowe, Smith & Davis
Public Tax Investments, LLC
Dyestone Capital Assets, LLC
Vantage Point Real Estate

To Reimburse Clearing Account
To Reimburse Clearing Account
To Reimburse Clearing Account - Payroll Dated 12/30/16
UEZ Reports 2014/15 & 2015/16
Payroll Dated 12/30/16
Payroll Dated 12/30/16 - FICA/Medicare
Home Inspection - Community Development
Tax Sale Premium
Professional Services - Pax Construction - November 2016
Tax Sale Premium
Tax Sale Premiums
Professional Services - Bluffs Development - November 2016

* 206,570.09
* 1,000.00
* 14,966.17
* 196,947.59
* 14,631.28
* 334.89
250.00
* 200.00
187.50 Pmt. #5
* 1,000.00
* 3,100.00
* 6,322.50 Pmt. #4

TOTAL TRUST OTHER

448,510.02

* DENOTES PREPAY

** SUBJECT TO COMPLETION OF PAYMENT PACKAGE

18-17

RESOLUTION
2016 BUDGET APPROPRIATION TRANSFERS

WHEREAS N.J.S.A. 40A: 4-58 states "Should it become necessary, during the last 2 months of the fiscal year or the first 3 months of the next fiscal year , to expend for any of the purposes specified in the budget an

Amount in excess of the respective sums appropriated therefor and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the governing body may, by resolution setting forth the facts, adopted by not less than 2/3 vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient"; and,

WHEREAS the Chief Financial Officer has recommended that the following transfers, being in compliance with N.J.S.A. 40A: 4-58, be made.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Long Branch, County of Monmouth, (not less than 2/3 of the full membership concurring affirmatively), that the budget transfers, attached and made a permanent part of this resolution, are hereby made and approved.

REFERED: Siranni
 SECOND: Pallone
 YES: 5
 AYES: 0
 ABSENT: 0
 ABSTAIN: 0

STATE OF NEW JERSEY
 COUNTY OF MONMOUTH
 CITY OF LONG BRANCH
 I, SYDNEY W. WOOD, MUNICIPAL CLERK OF THE CITY OF
 LONG BRANCH, DO HEREBY CERTIFY THE FOLLOWING
 TO BE A TRUE, COMPLETE AND CORRECT COPY OF
 RESOLUTION APPROVED BY THE CITY COUNCIL AT A
 REGULAR MEETING HELD ON 1-10-17
 IN WITNESS WHEREOF, I HAVE HEREUNTO SET
 MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
 CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
 JERSEY, THIS 10 DAY OF FEBRUARY, 1917
Sydney W. Wood
 MUNICIPAL CLERK, R.M.C.

Account Name	Account Number	TO	FROM
Department of Planning Office of the Director	S/W 6-01-127-101	\$ 6,000.00	
Office of The Tax Assessor	O/E 6-01-125-554		\$ 6,000.00
		<u>\$ 6,000.00</u>	<u>\$ 6,000.00</u>