

## AGENDA

INSURANCE FUND COMMISSION  
CITY OF LONG BRANCH  
REGULAR MEETING  
December 2, 2025  
2:00 P.M.

### ROLL CALL:

AMANDA CALDWELL, COMMISSIONER  
LINDSAY DEANGELIS, COMMISSIONER  
CHARLES F. SHIRLEY, JR., COMMISSIONER

### CERTIFICATION BY RECORDING SECRETARY:

Adequate notice of this meeting has been provided by correspondence to the City Clerk indicating it would be held on Wednesday, December 2, 2025 at 2:00 p.m. in the Conference Room, 344 Broadway, Long Branch, New Jersey. \*\*NOTE\*\* This meeting date was changed from December 10, 2025. The date/time change was advertised.

**APPROVAL OF PREVIOUS MINUTES:**

Approval of the Minutes of the Regular Meeting held on September 10, 2025.

**PUBLIC PARTICIPATION:**

**DISCUSSION BY COMMISSIONERS:**

Discussion of various Insurance and Risk Management issues.

**RESOLUTION(S):**

**LB-2025-013      Resolution Approving Payment of Bill List for Workers Compensation**

**LB-2025-014      Resolution Approving Payment of Bill  
List for Self Insurance**

**ADJOURNMENT**

Motion to adjourn (so moved, second)

**ALL IN FAVOR.....**

**\*\*\*NOTE\*\*\***

The next meeting date is yet to be determined.

**LONG BRANCH INSURANCE FUND  
COMMISSION**

**MINUTES**

**REGULAR MEETING**

**SEPTEMBER 10, 2025**

The Regular Meeting of the Long Branch Insurance Fund Commission was held on Wednesday, September 10, 2025 at 3:00 p.m. in the Conference Room, 344 Broadway, Long Branch, New Jersey.

The meeting was opened at 3:02 p.m.

**PRESENT:**

Commissioner Caldwell, Commissioner DeAngelis and Commissioner Shirley.

**OTHERS PRESENT:**

Tara Okros, Corresponding & Recording Secretary

**ABSENT:**

N/A

## **APPROVAL OF PREVIOUS MINUTES:**

Approval of the minutes of the Regular Meeting held on June 11, 2025.

*Motion to approve was made by Commissioner DeAngelis and seconded by Commissioner Caldwell.*

*Ayes 3 Nays 0*

## **PUBLIC PARTICIPATION:**

Opened and closed right away as no one from the public was present.

## **COMMISSIONERS COMMENTS:**

N/A

## **RESOLUTIONS:**

LB-2025-011      Resolution approving the payment of the bill list for Workers Compensation.

*Motion to approve was made by Commissioner Shirley, seconded by Commissioner DeAngelis.*

*Ayes 3 Nays 0*

LB-2025-012      Resolution approving the payment of the bill list for Self Insurance.

**\*\*\*NOTE\*\*\*   No invoices were paid since our last meeting.**

*Motion to approve was made by Commissioner DeAngelis, seconded by Commissioner Shirley.*

*Ayes 3 Nays 0*

## **ADJOURNMENT**

*Motion to adjourn was made by Commissioner DeAngelis, seconded by Commissioner Shirley.*

*Ayes 3 Nays 0*

This meeting was adjourned at 3:05 p.m.

**\*\*NOTE\*\*** The next meeting date is yet to be determinated.

# RESOLUTION #LB-2025-013

## Resolution Approval Payment of Bills

WHEREAS, the Insurance Fund Commission of the City of Long Branch have examined the attached bill list for Workers Compensation.

NOW THEREFORE, BE IT RESOLVED, by the Insurance Fund Commission of the City of Long Branch that the payment of these bills set forth on the attached list are hereby approved.

*MOVED:*

*SECONDED:*

*AYES:*

*NAYS:*

*ABSENT:*

*ABSTAIN:*

I hereby certify the foregoing to be a true copy of a resolution adopted by the Insurance Commission at their Regular meeting held on December 2, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Long Branch, Monmouth County, New Jersey, this \_\_\_\_\_ day of December 2025.

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Tara L. Okros  
Recording Secretary

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**PUBLIC NOTICE**

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Notice is hereby given that the following bills will be submitted for payment approval as of December 02, 2025. The original bills are on file in the Office of the Director of Finance of the City of Long Branch between the hours of 8:30 A.M. and 4:30 P.M. Monday through Friday.

Various		1,428.00
Various		1,694.93
Various		1,428.00
Various		1,428.00

**TOTAL WORKERS COMP**

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**5,978.93**

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# RESOLUTION #LB-2025-014

## Resolution Approval Payment of Bills

WHEREAS, the Insurance Fund Commission of the City of Long Branch have examined the attached bill list for Self Insurance.

NOW THEREFORE, BE IT RESOLVED, by the Insurance Fund Commission of the City of Long Branch that the payment of these bills set forth on the attached list are hereby approved.

*MOVED:*

*SECONDED:*

*AYES:*

*NAYS:*

*ABSENT:*

*ABSTAIN:*

I hereby certify the foregoing to be a true copy of a resolution adopted by the Insurance Commission at their Regular meeting held on December 2, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Long Branch, Monmouth County, New Jersey, this \_\_\_\_\_ day of December 2025.

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Tara L. Okros  
Recording Secretary

## PUBLIC NOTICE

Notice is hereby given that the following bills will be submitted for payment approval as of December 02, 2025. The original bills are on file in the Office of the Director of Finance of the City of Long Branch between the hours of 8:30 A.M. and 4:30 P.M. Monday through Friday.

Provident Agency Inc  
Ryan's Auto Body

## Fire Dept Policy Deductible

TOTAL SELF INSURANCE

8,129.00  
1,000.00

**9,129.00**