

## **AGENDA**

**INSURANCE FUND COMMISSION**

**CITY OF LONG BRANCH**

**REGULAR MEETING**

**September 10, 2025**

**3:00 P.M.**

### **ROLL CALL:**

**AMANDA CALDWELL, COMMISSIONER**

**LINDSAY DEANGELIS, COMMISSIONER**

**CHARLES F. SHIRLEY, JR., COMMISSIONER**

### **CERTIFICATION BY RECORDING SECRETARY:**

Adequate notice of this meeting has been provided by correspondence to the City Clerk indicating it would be held on Wednesday, September 10, 2025 at 3:00 p.m. in the Conference Room, 344 Broadway, Long Branch, New Jersey.

**APPROVAL OF PREVIOUS MINUTES:**

Approval of the Minutes of the Regular Meeting held on June 11, 2025.

**PUBLIC PARTICIPATION:**

**DISCUSSION BY COMMISSIONERS:**

Discussion of various Insurance and Risk Management issues.

**RESOLUTION(S):**

**LB-2025-011**      Resolution Approving Payment of Bill  
List for Workers Compensation

**LB-2025-012      Resolution Approving Payment of Bill  
List for Self Insurance**

*\*\*\*Please note that no invoices were paid since our  
last meeting\*\*\**

**ADJOURNMENT**

Motion to adjourn (so moved, second)

**ALL IN FAVOR.....**

**\*\*\*NOTE\*\*\***

The next meeting is scheduled for Wednesday, December 10, 2025 at 3:00 p.m.

LONG BRANCH INSURANCE FUND  
COMMISSION

MINUTES

REGULAR MEETING

JUNE 11, 2025

The Regular Meeting of the Long Branch Insurance Fund Commission was held on Wednesday, June 11, 2025 at 3:00 p.m. in the Conference Room, 344 Broadway, Long Branch, New Jersey.

The meeting was opened at 3:00 p.m.

**PRESENT:**

Commissioner Caldwell, Commissioner DeAngelis and Commissioner Shirley.

**OTHERS PRESENT:**

Tara Okros, Corresponding & Recording Secretary

**ABSENT:**

N/A

### **APPROVAL OF PREVIOUS MINUTES:**

Approval of the minutes of the Regular Meeting held on March 12, 2025.

*Motion to approve was made by Commissioner DeAngelis and seconded by Commissioner Caldwell.*

*Ayes 3 Nays 0*

### **PUBLIC PARTICIPATION:**

Opened and closed right away as no one from the public was present.

### **COMMISSIONERS COMMENTS:**

N/A

## RESOLUTIONS:

LB-2025-009      Resolution approving the payment of the bill list for Workers Compensation.

*Motion to approve was made by Commissioner DeAngelis, seconded by Commissioner Caldwell.*

*Ayes 3   Nays 0*

LB-2025-010      Resolution approving the payment of the bill list for Self Insurance.

*Motion to approve was made by Commission DeAngelis, seconded by Commissioner Shirley.*

*Ayes 3   Nays 0*

## ADJOURNMENT

*Motion to adjourn was made by Commissioner DeAngelis, seconded by Commissioner Shirley.*

*Ayes 3 Nays 0*

This meeting was adjourned at 3:02 p.m.

**\*\*NOTE\*\***      The next meeting is scheduled for  
September 10, 2025 at 3:00 p.m.



# RESOLUTION #LB-2025-011

## Resolution Approval Payment of Bills

WHEREAS, the Insurance Fund Commission of the City of Long Branch have examined the attached bill list for Workers Compensation.

NOW THEREFORE, BE IT RESOLVED, by the Insurance Fund Commission of the City of Long Branch that the payment of these bills set forth on the attached list are hereby approved.

*MOVED:*

*SECONDED:*

*AYES:*

*NAYS:*

*ABSENT:*

*ABSTAIN:*

I hereby certify the foregoing to be a true copy of a resolution adopted by the Insurance Commission at their Regular meeting held on September 10, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Long Branch, Monmouth County, New Jersey, this \_\_\_\_\_ day of September 2025.

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Tara L. Okros  
Recording Secretary

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**PUBLIC NOTICE**

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Notice is hereby given that the following bills will be submitted for payment approval as of September 10, 2025. The original bills are on file in the Office of the Director of Finance of the City of Long Branch between the hours of 8:30 A.M. and 4:30 P.M. Monday through Friday.

Various	See Attached Lists - 06/30/2025 - check# 8811	*	1,428.00
Various	See Attached Lists - 07/24/2025 - check# 8812	*	1,428.00
Various	See Attached Lists - 08/21/2025 - check# 8813-8814	*	1,628.00

**TOTAL WORKERS COMP**

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**4,484.00**

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## RESOLUTION #LB-2025-012

### Resolution Approval Payment of Bills

WHEREAS, the Insurance Fund Commission of the City of Long Branch have examined the attached bill list for Self Insurance.

NOW THEREFORE, BE IT RESOLVED, by the Insurance Fund Commission of the City of Long Branch that the payment of these bills set forth on the attached list are hereby approved.

*MOVED:*

*SECONDED:*

*AYES:*

*NAYS:*

*ABSENT:*

*ABSTAIN:*

I hereby certify the foregoing to be a true copy of a resolution adopted by the Insurance Commission at their Regular meeting held on September 10, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Long Branch, Monmouth County, New Jersey, this \_\_\_\_\_ day of September 2025.

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Tara L. Okros  
Recording Secretary

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**PUBLIC NOTICE**

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Notice is hereby given that the following bills will be submitted for payment approval as of September 10, 2025. The original bills are on file in the Office of the Director of Finance of the City of Long Branch between the hours of 8:30 A.M. and 4:30 P.M. Monday through Friday.

No Invoices were paid since last meeting

**TOTAL SELF INSURANCE**

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